



AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING - HYBRID
Thursday, December 16, 2021, 6PM
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA

Via Teleconferencing, To Join:

<https://us02web.zoom.us/j/89897524203?pwd=dkFmK2xGR0kwSEs1UFhrdTU4MFVBdz09>

Meeting ID: 898 9752 4203
Password: 596351

Directors: Carroll, Ives, Judd, Levine and Rockenstein

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT MATTERS:

1. **MINUTES**
November 18, 2021 – Regular Meeting
2. **FINANCIAL STATEMENT**
October 2021
3. **ACCOUNTS PAYABLE**
November 2021
4. **ACCOUNTS RECEIVABLE**
December 2021
5. **POP STAT REPORT**
November 2021
6. **RESOLUTION CP-12162021-01**
Subsequent adoption to conduct remote Teleconference Meetings of the Advisory Board of Directors; for new period January 1, 2022 to January 31, 2022, based on the provisions of AB361.

REPORTS:

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District.
Proposed: Receive Presentation
- 2.* **STAFF REPORT (Blondino, Lofthus, Penney, and Perry)**
Report on current District operations, projects, and events.
Proposed: Receive Presentation

ACTION ITEMS:

- 1. MEMORANDUM OF UNDERSTANDING (MOU) – PROJECT LIFELONG (Blondino/Lofthus)**
Presentation and recommendation to approve a MOU between the Carmichael Recreation and Park District, Carmichael Parks Foundation (CPF), and Project Lifelong (PL) to offer a youth skateboarding program effective February 1, 2021, in the amount of \$1,577 to be reimbursed by the CPF; delegate authority to the District Administrator to sign the MOU.
Proposed: Approve Staff recommendation
- 2. SUTTER JENSEN COMMUNITY PARK – GARFIELD HOUSE LANDSCAPING PROJECT (Blondino/Perry)**
Presentation and recommendation to approve use of funds allocated for the O'Donnell Heritage Park towards a concrete patio and retaining wall as part of the Garfield House Landscaping Project.
Proposed: Approve Facility Committee and Staff recommendation
- 3. PROPOSED JOB TITLE AND DESCRIPTION UPDATE (Blondino/Penney)**
Presentation and recommendation to approve re-classification of the Secretary/Receptionist positions to Customer Service Representative; to update the job description and reporting relationship.
Proposed: Approve Personnel Committee and Staff recommendation

UPCOMING PROGRAM AND EVENTS:

For Updates and Latest News on Program and Events, please visit the District Website:
www.carmichaelpark.com.

RECESS TO CLOSED SESSION

1.* PUBLIC EMPLOYEE LABOR NEGOTIATIONS

Unrepresented Employee - District Administrator
Pursuant to California Government Code §54957

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting - Hybrid

Proposed: The next meeting of the Advisory Board of Directors, a Regular Meeting is scheduled for Thursday, January 20, 2022, at 6:00 pm, Community Clubhouse #2 at Carmichael Park and Via Zoom.

ADJOURNMENT

Posted on December 10, 2021 by:

Ingrid S. Penney, Administrative Services Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.