

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
MAY 19, 2016 REGULAR MEETING**

**Directors: Arredondo-Carroll, Borman, Dax-Conroy, Rockenstein, and Younger**

**CALL TO ORDER:** The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:05 p.m. by Chairman Rockenstein.

**ROLL CALL:**

Directors Present: Borman, Dax-Conroy, Rockenstein and Younger  
Directors Absent: Arredondo-Carroll  
Staff Present: Smith, Kerth, Maddison, and Penney

**PLEDGE OF ALLEGIANCE –** Boy Scout Troop #55 led the Pledge of Allegiance

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA –**

**Bob Kerr** – Inquiry made on the status of the lawsuit and a future skate park.

**Lora Commack** – Expressed appreciation for the Sutter-Jensen trail/walkway; observed multi-generations enjoy use. Inquiry made regarding the status of the bricks installation.

**Debra Desrosiers** – Reported that the Judge in the case issued a writ invalidating the Assessment.

**CONSENT ITEMS:**

1. **MINUTES**  
April 21, 2016 – Regular Meeting
2. **FINANCIAL STATEMENT**  
March 2016
3. **ACCOUNTS PAYABLE**  
April 2016
4. **ACCOUNTS RECEIVABLE**  
May 2016
5. **ACTIVITY REPORT**  
April 2016

**Motion 1**

**M: Younger S: Borman – The Advisory Board voted to approve the Consent Items, as presented. Vote: Unanimous of those present. Absent: Director Carroll 4/0/0/1/0**

**NEWSPAPER ARTICLES:**

***Carmichael Times –***

**April 22, 2016:** *Antiques Bubbles & Brunch: Carmichael Parks Foundation; Carmichael Community Update by County Supervisor Susan Peters*

**April 29, 2016:** *Announcement & Events: Hula for Kids, and Park Rec & Eat It*

**May 6, 2016:** *Koobs Nature Area Opens to the Public; Announcement & Events: Summer Day Camps*

**May 13, 2016:** *Brunch, Bubbly, and Antiques Fundraiser for Parks; Announcement & Events: Book Your Next Event With Us!*

## **SPECIAL PRESENTATIONS:**

- 1. GREATER SACRAMENTO SOFTBALL ASSOCIATION GRANT AWARD TO CARMICHAEL RPD (Jeff Dubchansky)**  
Recreation Supervisor Lofthus shared before and after photos of the ball park fence project made possible through the GSSA grant; introduced Jeff Dubchansky. Commissioner Dubchansky talked about the ASA program; their partnerships which represent 10K youth and 20K adult softball leagues participants in the area; presented a check to the District for the \$2,500 grant award.
- 2. CONSOLIDATION FEASIBILITY STUDY– (Mike Shellito, ProsConsulting)**  
Administrator Smith provided background, purpose, and process of the study prepared by ProsConsulting, contracted by the County of Sacramento; introduced Mike Shellito. Mr. Shellito made a PowerPoint Presentation on the same, findings and recommendations. The Advisory Board and public provided comments, questions, and feedback on the presentation. Mr. Shellito discussed next steps to include returning to the Advisory Board to take a formal position on the proposal.

## **REPORTS:**

- 1. ADVISORY BOARD MEMBERS REPORTS**  
Director Conroy commented on the Food Trucks and a recent Farmers Market outing; she noticed so many enjoying the park at the softball fields, the Dog Park, and group picnic area that there was no additional parking available. She reminded everyone about the upcoming fundraiser, Antiques Bubbles and Brunch. Director Carroll reported on the Creek Week Celebration held in Carmichael Park; so many came despite the rain.
- 2. STAFF REPORTS**  
Staff reported on current District operations, projects and events. Regular reports dispensed due to the special presentations.

### **District Administrator**

Administrator Smith – Reported on information gathered through Legislative Days regarding a park bond under consideration which would provide future funds for new development and/or renovations of District land and facilities.

## **ACTION ITEMS:**

- 1. LSCC SEWER RENOVATION PROJECT – Contract #16-53251 (Smith)**  
PSM Maddison provided an overview of the bids received for the LSCC Sewer Renovation Project; process of review; and presented staff's recommendation to award the contract to Murphy's Touch, Inc. Following discussion, questions, and comments from Advisory Board Members the following motion was made.

### **Motion 3**

**M: Borman S: Younger – The Advisory Board voted to approve the lowest qualified base bid of \$72,725, submitted by Murphy's Touch, Inc. for the La Sierra Community Center Sewer Renovation; awarded Contract No. 16-53251 to Murphy's Touch, Inc.; and authorized Administrator Smith to expend and disburse funds in an amount not to exceed \$87,000, which includes a 20% contingency.**

#### **Vote:**

**Ayes: Directors: Younger, Rockenstein Borman, and Conroy**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: None**  
**Recused: Directors: None**  
**Vote: 4/0/0/1/0**

**2. LSCC JOHNSON AND VILLAREAL GYMS' FLOORING REPLACEMENT PROJECT – Contract #16-53252 (Smith)**

Director Younger recused himself, leaving the meeting room due to a potential conflict of interest.

PSM Maddison provided an overview of the bids received for the Flooring Replacement Project for the LSCC Johnson and Villareal Gyms; bid and review process; and presented staff's recommendation to award the contract to Murphy's Touch, Inc. Following discussion, questions, and comments from Advisory Board Members the following motion was made.

**Motion 3**

**M: Conroy S: Borman – The Advisory Board voted to approve the lowest qualified bid of \$151,995 submitted by Boberg Hardwood Floors for the LSCC Gymnasium Floors Replacement; awarded Contract No. 16-53252 to Boberg Hardwood Floors; and authorized Administrator Smith to expend and disburse funds in an amount not to exceed \$182,000, which includes a 20% contingency.**

**Vote:**

**Ayes: Directors: Borman, Conroy, and Rockenstein**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: Carroll**

**Recused: Directors: Younger**

**Vote: 3/0/0/1/1**

**PRESENTATION ITEMS: NONE**

**NEW BUSINESS: None**

**UPCOMING EVENTS:**

- 1. The 36<sup>th</sup> Annual Cactus & Succulent Show and Sale – May 21, 9AM-4PM and May 22, 10AM-3PM, Carmichael Park Clubhouse.**
- 2. Park Rec & Eat It Monthly Food Truck Event – Thursday, June 2, 5-8PM, Carmichael Park.**
- 3. Community Band Festival – June 4 & 5, 11:30AM – 7PM, Carmichael Park**
- 4. Summer Day Camps begin June 6, La Sierra Community Center.**
- 5. Summer Concerts – Saturdays and Sundays 6:30PM -8:30PM, beginning June 11 and 12**

**TIME AND PLACE OF NEXT MEETING:**

**1. Regular Meeting**

Proposed: Thursday, June 16, 2016, at 6:00 p.m., Community Clubhouse #2 at Carmichael Park

**ADJOURNMENT** – The meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Ingrid Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

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MICHAEL ROCKENSTEIN  
CHAIRMAN OF THE BOARD

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Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors