

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
FEBRUARY 27, 2024 SPECIAL MEETING**

Directors: Carroll, Ives, Leavitt, Levine, and Ross

CALL TO ORDER: The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 p.m. by Chair Carroll.

ROLL CALL:

Directors Present: Carroll, Ives, Levine and Ross
Directors Absent: Leavitt
Staff Present: Blondino, Lofthus, Penney, and Perry

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THIS AGENDA ONLY.

ACTION ITEM:

1. PROPOSAL FOR NAMING AN AREA IN CARMICHAEL PARK "SHARON RUFFNER PLAZA"

Administrator Blondino shared that the Ad Hoc Committee considered naming options to honor the legacy of Sharon Ruffner. A recommendation was made to name an area in Carmichael Park as "Sharon Ruffner Plaza" to honor her memory and serve as a reminder of the values she embodied and positive impact and enduring contributions to the community. It will serve as a lasting tribute to Sharon's memory and will inspire future generations to follow in her footsteps of service and dedication.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

Motion 1

M: Levine S: Ross – The Advisory Board voted to approve the Staff and Ad Hoc Committee recommendation to name an area in Carmichael Park as "Sharon Ruffner Plaza" in honor of her enduring contributions to the community as a lasting tribute to Sharon's memory; to inspire future generations to follow in her footsteps of service and dedication. Unanimous of those present.

Vote:

Ayes: Directors: Ives, Levine, Ross, and Carroll

Noes: Directors: None

Abstain: Directors: None

Absent: Directors: Leavitt

Recused: Directors: None

Vote: 4/0/0/1/0

2. CARMICHAEL PARK – SKATE PARK CONCEPT AND CONSTRUCTION COST ESTIMATE (Blondino)

Administrator Blondino made a presentation and recommended to approve an allocation of up to \$35k from Park Impact Fees for a concept rendering, construction cost estimate, and CM project management as a first step in facilitating the development of a Skate Park in Carmichael Park; delegating authority to the District Administrator or designee to negotiate and execute a contract with a qualified design firm which meets the project objectives.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

Motion 1

M: Levine S: Ives – The Advisory Board voted to approve the Staff recommendation to allocate up to \$35,000 from Park Impact Fees towards the Carmichael Park Skatepark concept rendering, cost estimate, and Cumming Group facilitation fee and delegate authority to the District Administrator or designee to execute the Contract(s). Unanimous of those present.

Vote:
Ayes: Directors: Levine, Ross, Ives, and Carroll
Noes: Directors: None
Abstain: Directors: None
Absent: Directors: Leavitt
Recused: Directors: None
Vote: 4/0/0/1/0

3. LA SIERRA COMMUNITY CENTER – KIDS HANG OUT PAVING PROJECT

PSM Perry made a presentation and recommended the allocation of up to \$38,500 in Park Impact fees towards the La Sierra Community Center Kids Hang out paving project and delegate authority to the District Administrator or designee to execute the Contract.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

Motion 3

M: Ross S: Levine – The Advisory Board voted to approve the Staff recommendation to allocate up to \$38,500 from CIP Park Impact fees towards the La Sierra Community Center Kinds Hang Out paving project and delegate authority to the District Administrator or designee to execute a Contract with Black Star Paving Management Inc., as presented. Unanimous of those present.

Vote:
Ayes: Directors: Levine, Ross, Ives, and Carroll
Noes: Directors: None
Abstain: Directors: None
Absent: Directors: Leavitt
Recused: Directors: None
Vote: 4/0/0/1/0

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, March 21, 2024, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

ADJOURNMENT – The meeting was adjourned at 6:21 PM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

JOYCE CARROLL
CHAIR OF THE BOARD

Ingrid Penney, Administrative Services Manager
for Clerk of the Advisory Board of Directors