

Carmichael



RECREATION AND
PARK DISTRICT

**AGENDA – REGULAR MEETING
ADVISORY BOARD OF DIRECTORS
Thursday, August 16, 2007 - 6:00 pm**

**Community Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA**

Directors: Berns, Dover, Safford, Tateishi, and Younger

CALL TO ORDER

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION

CONSENT ITEMS:

1. **MINUTES**
July 19, 2007 – Regular Meeting
2. **FINANCIAL STATEMENT**
Fiscal Year End – June 30, 2007
3. **ACCOUNTS PAYABLE**
July 31, 2007
4. **ACCOUNTS RECEIVABLE**
August 2007
5. **QUARTERLY STAFF ACTIVITY REPORTS**
Summary of recreation and rental activity
6. **AUTHORIZATION TO SIGN DOCUMENT**
County Dept. of Finance authorization for staff to sign fiscal documents
7. **CAPRI – PARDEC TRANSITION PLAN**
Represents Consolidation of Programs
8. **IN-LIEU FEE TRANSFER RESOLUTION # 081607-01**

Proposed: Approve consent items.

CORRESPONDENCE:

Don Simons – Letter regarding Carmichael Park Master Plan

ACTION ITEMS:

1. **FY 2007-08 FINAL BUDGET ADJUSTMENTS FOR RATIFICATION (Penney)**
Final budget with adjustments presented
Proposed: Approve 07/08 Budget Adjustments
2. **BOARD ASSIGNMENT TERMS (Harrison)**
Change assignments from calendar year to fiscal year to correspond with Advisory Board terms
Proposed: Approve Assignment Term Changes
3. **PART-TIME SALARY SCHEDULE (Harrison/Murray)**
New pay scale for Recreation Special Programs
Proposed: Approve Salary Schedule

PRESENTATION ITEMS:

- 1.* **MASTER PLAN (Harrison)**
Draft Carmichael Recreation and Park District Master Plan status update and next steps
Proposed: Receive presentation
2. **QUARTERLY STAFF REPORTS (Harrison, Kerth, Maddison, Murray, and Penney)**

Summary of District meetings, operations, projects, and events
Proposed: Receive and discuss report/presentation

- 3.* **PALM AVE (Harrison)**
Palm Avenue project status update
Proposed: Receive presentation
- 4.* **STAFF UPDATES (Harrison, Kerth, Maddison, Murray, And Penney)**
Report on current district operations, projects, and events
Proposed: Receive presentation
- 5.* **ADVISORY BOARD MEMBER REPORTS**
Report on attendance of conferences, workshops, and meetings of interest to the District
Proposed: Receive presentation

*Denotes that no written report is provided.

NEW BUSINESS

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

- 1. Park Impact Fee Nexus Study for Approval
- 2. Friends of Carmichael Park Update
- 3. Capital Improvement Program Fiscal Year Report
- 4. Carmichael Park Master Plan Workshop, August 20th 6:00 p.m. Carmichael Community Clubhouse
- 5. Agreement with County of Sacramento-Park Development Impact Fee Services

Proposed: Discuss future agenda items and announce upcoming events of relevance or interest

TIME AND PLACE OF NEXT MEETING:

- 1. **Special Meeting**
Proposed: Meeting Thursday, September 6, 2007, 6:00 pm in Community Clubhouse, #2 at Carmichael Park
- 2. **Regular Meeting**
Proposed: Meeting Thursday, September 20, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park

RECESS TO CLOSED SESSION

- 1. **Conference with Labor Negotiators**
Agency designated representatives: Jack Harrison and Ingrid Penney
Represented Employees: AFSCME
Unrepresented Employees
Pursuant to California Government Code §54957.6
- 2. **Conference with Legal Counsel - Existing Litigation**
Litigation - one case.
Pursuant to California Government Code §54956.9 (a)

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

ADJOURNMENT

Posted on August 9, 2007 by:

Celeste Van Alstyne, Administrative Secretary
Clerk of the Advisory Board of Directors