

**CARMICHAEL RECREATION & PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS – SPECIAL MEETING
MARCH 1, 2007**

CALL TO ORDER

Call to order: The special meeting of the Carmichael Recreation & Park District was called to order at 6:00 PM by Chairman Berns.

Directors Present: Berns, Dover, Safford Tateishi, and Younger
Staff Present: Harrison, Kerth, Maddison, Murray, and Penney

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULE ON THE AGENDA

ACTION ITEMS:

1. Palm Avenue Park Site (Harrison)

Proposal to enter into contract with Beals Alliance for park planning and design services. Director Younger recused himself due to a conflict of interest.

Motion #1

M: Tateishi; S: Dover - The Advisory Board voted and approved to enter into contract with Beals Alliance for park planning and design services for the Palm Ave. park.
AYES: Directors Berns, Dover, Safford, and Tateishi NOES: NONE ABSTAINED: Director Younger ABSENT: NONE.

PRESENTATION ITEMS:

1. 10 Year District Wide Master Plan (Harrison)

Report on Park Site Assessment. Involved presentation by MIG (Lynn, Jose, and Holly) of park site assessments, constraints, and opportunities.

ACTION ITEMS:

2. Equipment Purchase (Maddison)

Proposal to award contract to Cal-Line Equipment Inc. for trade-in of the District's Olathe Brush Chipper and purchase of a new Bandit Industries, Inc chipper Model 250XP.

Motion #2

M: Dover; S: Younger - The Advisory Board voted unanimously to award a contract to Cal-Line Equipment, Inc. for the trade-in of the District's chipper and purchase of new Bandit Industries, Inc. chipper. UNANIMOUS VOTE.

3. FY 2007-08 Preliminary Budget (Penney/Harrison)

Proposed Preliminary Budget for FY 2007-08 which included FY 2006-07 year end projections and FY 2007-08 operations budget and CIP re-budgets.

Motion #3

M: Safford; S: Tateishi - The Advisory Board voted unanimously to approve the recommendations for the District's Preliminary Budget for FY 2007-08, as presented: Total Revenue (including carry-over fund balance): \$4,228,147; Salaries & Benefits: \$2,308,633; Services & Supplies: \$1,118,348; Interest & Assessments: \$94,235; Capital Projects: \$270,000; Contingency: \$436,931. UNANIMOUS VOTE.

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

Proposed: Discuss future agenda items and announce upcoming events of relevance or interest.

- 1. Master Plan Update**
- 2. Palm Ave. Site Update**

TIME AND PLACE OF NEXT MEETING:

- **1. Regular Meeting:**
- Meet Thursday, March 15, 2007 6 PM in Community Clubhouse #2 at Carmichael Park.
-

ADJOURNMENT: The Advisory Board adjourned the meeting at 7:45 PM.

Sincerely,

Ingrid S. Penney, ASM

APPROVED BY:

ATTESTED BY:

BONNIE BERNS
CHAIRMAN TO THE BOARD

INGRID S. PENNEY
CLERK OF THE BOARD