

**CARMICHAEL RECREATION & PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
MARCH 15, 2007**

CALL TO ORDER

Call to order: The regular meeting of the Carmichael Recreation & Park District Advisory Board of Directors was called to order at 6:00 PM by Chairman Berns.

Roll Call:

Directors Present: Berns, Dover, and Younger

Directors Absent: Safford, and Tateishi

Staff Present: Harrison, Kerth, Maddison, and Murray

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION.

CONSENT ITEMS

1. **Minutes**
February 15, 2007 – Regular Meeting
March 1, 2007 - Special Meeting
2. **Financial Statement**
January 31, 2007
3. **Accounts Payable**
February 28, 2007
4. **Accounts Receivable**
March 2007

Motion #1

M: Dover; S: Younger – The Advisory Board voted unanimously to approve the consent matters, as presented. UNANIMOUS VOTE OF THOSE PRESENT. ABSENT: Director Safford and Tateishi

CORRESPONDENCE: Nothing to report

ACTION ITEMS

1. **Carmichael Park Outdoor Restroom (Maddison)**
Award bid for an outdoor restroom to Park and Restroom Structures, Inc. in the amount of \$78,319.26.

Motion #2

M: Younger; S: Dover – The Advisory Board voted unanimously to award the bid in the amount of \$78,319.26, to Park and Restroom Structures, Inc. for an outdoor restroom for Carmichael Park, as presented. UNANIMOUS VOTE OF THOSE PRESENT. ABSENT: Director Safford and Tateishi

PRESENTATION ITEMS

1. Palm Ave. (Harrison)

Park site project update, which included a discussion concerning County requirements for off-site curb, gutter and sidewalks. The developer that owns the adjacent property has offered to pay for the off-site improvements in order to maximize the District's budget for the park development. The District's goal is to see the park completed by the summer of 2008. The contract for master plan, design services, and construction drawings has been forwarded to Beals Alliance for signature.

Julie Beyers, a district resident, addressed the Advisory Board about concerns over design and development; that the playground be "universally accessible." She also favored a playground, such as ones developed by "KaBoom." KaBoom partners with communities, mobilizing volunteers in the design and installation

2. Master Plan (Harrison)

Master Plan project update. Discussion regarding upcoming activities and schedule (park tour, needs assessment, and community survey results.

3. Staff Reports - (Harrison, Kerth, Maddison, Murray, and Penney)

Received presentation.

4. Advisory Board Member Reports - Nothing to report.

NEW BUSINESS

Future Agenda Items/Upcoming Events -

1. Palm Avenue Park Site Update
2. Master Plan - Report on Community Survey
3. LSCC - Kids HangOut Consultant Agreement for design services.
4. Staff Work Plan - Quarterly Report
5. Park Impact Fee - Nexus Study

TIME AND PLACE OF NEXT MEETING

1. Special Meeting

Meet Wednesday, April 4, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park.

2. Regular Meeting

Meet Thursday, April 19, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park.

RECESS TO CLOSED SESSION - REMOVED FROM THE AGENDA

LIABILITY CLAIMS

DeYoung v Carmichael Recreation & Park District

Kelley v Carmichael Recreation & Park District

Pursuant to California Government Code §54956.95

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT - N/A

ADJOURNMENT: The Advisory Board adjourned the meeting at 6:54 PM.

Sincerely,

Ingrid S. Penney, ASM

APPROVED BY:

ATTESTED BY:

BONNIE BERNIS
CHAIRMAN TO THE BOARD

INGRID S. PENNEY
CLERK OF THE BOARD