

**CARMICHAEL RECREATION & PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
SPECIAL MEETING - PARK TOUR
APRIL 4, 2007**

CALL TO ORDER

Call to order: The regular meeting of the Carmichael Recreation & Park District Advisory Board of Directors was called to order at 6:00 PM by Chairman Berns.

Roll Call:

Directors Present: Berns, Dover, Tateishi, Safford, and Younger

Staff Present: Harrison, Kerth, Maddison, Murray, and Penney

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULE ON THE AGENDA.

ACTION ITEMS:

1. Palm Avenue Park Site (Maddison)

Proposal by the Citrus Heights Water District lease/purchase land on the Palm Ave. Site to construct a well. Their proposal involves a 20' x 60' building with possible benefit to the Park District of free water tap and connection fee for the park (est. value \$30,000) and possible free or reduced ongoing water service at the site.

A resident living near the site expressed concerns regarding the proposal; that the CHWD already has a well site on other side of Palm Ave; that periodically the CHWD conducts service at the site, leaving a mess without clean up.

It was the consensus of the Advisory Board to refer this matter to District Staff for further review and evaluation of the proposal; to address concerns and report back with a recommendation.

PRESENTATION ITEMS:

1. 10 Year District Wide Master Plan

B. Master Plan Workshops (Kerth)

Workshop plans and public notification/promotion were presented.

A. Status of Community Public Survey and Facility Assessment (Harrison)

Lynn with MIG, reported on the community public survey results and provided a draft report to the District. Lynn also discussed the needs assessment and plans for the upcoming master plan workshops; MIG's role and the District Advisory Board and Staff's role.

Administrator Harrison informed the Advisory Board that once the draft master plan is completed, that it is subject to CEQA review before the Sacramento Board of Supervisors final approval.

2. New Personnel (Harrison)

An introduction was made of new Administrative Secretary-Confidential, Celeste Van Alstyne.

ACTION ITEMS:

2. La Sierra Community Center: T-MOBILE LEASE (Penney)

Proposal to recommend to the Sacramento County Board of Supervisors a lease of a portion of the La Sierra Community Center by T-Mobile to construct a wireless telecommunications equipment facility (cellular tower).

Motion #1

M: Tateishi; S: Dover - The Advisory Board voted unanimously to make a recommendation to the Sacramento County Board of Supervisors for approval of a lease for a portion of the La Sierra Community Center by T-Mobile to construct a wireless telecommunications equipment facility compound. UNANIMOUS VOTE.

3. Resolution 040407-1: NEW PURCHASING LIMITS (Penney)

Proposed resolution to approve and amend the District's purchasing limits over supplies, services, and contracts.

Motion #2

M: Dover; S: Safford - The Advisory Board voted unanimously to adopt the Resolution 040407-1, approving and amending the District's purchasing procedures and limits, in accordance with Sacramento County Board of Supervisors enabling Resolution SP-397. UNANIMOUS VOTE.

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

1. Master Plan Update
2. Palm Ave. Site Update
3. LSCC - Kids HangOut: Agreement for Design Services
4. Nexus Study - Approve Study findings and recommendation
5. 2007 Objectives - Work Plan: Staff Quarterly Report

TIME AND PLACE OF NEXT MEETING

1. Regular Meeting

Meet Thursday, April 19, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park.

2. Special Meeting

Meet Thursday, May 3, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park.

ADJOURNMENT: The Advisory Board adjourned the meeting at 7:30 PM.

Sincerely,

Ingrid S. Penney, ASM

APPROVED BY:

ATTESTED BY:

BONNIE BERNIS
CHAIRMAN TO THE BOARD

INGRID S. PENNEY
CLERK OF THE BOARD