

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
OCTOBER 18, 2007 REGULAR MEETING**

CALL TO ORDER

Call to order: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:05 PM by Chairman Berns.

Roll Call:

Directors Present: Berns, Safford, Tateishi, and Younger

Directors Absent: Dover

Staff Present: Harrison, Kerth, Maddison, Murray, Penney, Van Alstyne and Yarber

Motion #1

M: Tateishi; S: Younger . The Advisory Board voted to approve an amendment to the agenda adding two additional items to the Closed Session. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION

Public Comment Received:

Resident requested that all references regarding parking in Schweitzer Grove Nature Area be removed from the Master Plan.

Resident who spoke: Joan Komaromi

Staff: Keith Maddison introduced James Perry, new Maintenance staff hired on as a full time regular employee.

CONSENT ITEMS:

1. **MINUTES**
September 6, 2007 . Special Meeting
September 20, 2007 . Regular Meeting
2. **FINANCIAL STATEMENT**
August 31, 2007
3. **ACCOUNTS PAYABLE**
September 30, 2007
4. **ACCOUNTS RECEIVABLE**
October 2007

Motion #2

M: Tateishi; S: Safford . The Advisory Board voted to approve the consent matters as presented with the following changes to Consent Item # 1, Minutes of September 20, 2007-Motion # 4 to be written as follows:

The Advisory Board voted to approve a 3.4% COLA for FY 2007-08 for all full time employees, formerly represented by AFSCME in the classifications of Park Maintenance Workers I and II, Custodian, Bookkeeper, and Secretary/Receptionist; retroactive to the first pay period of the fiscal year which was June 24, 2007 to July 7, 2007. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT; Director Dover

CORRESPONDENCE: None to report

ACTION ITEMS:

1. **PARK IMPACT FEE NEXUS STUDY & RESOLUTION (Harrison)**
Staff recommended the Advisory Board approve the Park Impact Fee Nexus Study and sign Resolution #CP101807 requesting Sacramento County Board of Supervisors adapt an Ordinance to collect fees on new and pending developments within the Carmichael Recreation and Park District Boundries.

Motion #3

M: Tateishi; S: Safford . The Advisory Board voted to approve the Park Impact Fee Nexus Study and recommend to the Sacramento County Board of Supervisors for the creation of an Ordinance. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

2. PALM AVENUE PARK NAMING (Harrison)

Staff provided the list of the park names submitted meeting the Park & Facility Naming Policy requirements. Patriots Park is the favored name to be used. Guidelines for selecting names to be placed on the proposed Wall of Honor were presented along with a description of how the wall will be designed.

Motion #4

M: Safford; S: Tateishi . The Advisory Board voted to approve the name Patriots Park for the Palm Avenue site. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

Motion #5

M: Safford; S: Tateishi . The Advisory Board voted to approve the installation of a Wall Honor at the Palm Avenue site and the Guidelines for plaque selection as presented. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

3. PROHIBITION OF GLASS BEVERAGE CONTAINERS Policy (Harrison)

Staff is recommending a policy prohibiting the use of glass beverage containers in all parks to take effect on January 1, 2008.

Motion #6

M: Tateishi; S: Younger . The Advisory Board voted to approve the Prohibition of Glass Beverage Containers Policy. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

4. ALCOHOL BY PERMIT ONLY POLICY (Harrison)

Staff is recommending a policy prohibiting the use of alcohol without a permit in all parks to take effect on January 1, 2008.

Motion #7

M: Tateishi; S: Younger . The Advisory Board voted to approve the Alcohol by Permit Only Policy. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

PRESENTATION ITEMS:

1. CARMICHAEL RECREATION AND PARK DISTRICT MASTER PLAN (Harrison)

Administrator Harrison gave an overview of the survey for the draft Master Plan which will be mailed out to 9,000 District property owners. The Advisory Board was given draft copies of the surveys and asked to notify the District if they had any changes.

2. FRIENDS OF CARMICHAEL PARKS (Harrison)

Administrator Harrison recommend an Ad Hoc Committee be created to review the list of nominations for the Friends of Carmichael Parks and make recommendations to the Advisory Board for committee appointments. Chairman Berns appointed Directors Safford and Tateishi to the Ad Hoc Committee.

3. 2007 OBJECTIVES - WORK PLAN (Harrison)

Administrator Harrison stated the current work plan covered the calendar year 2007. January through June 08 and in December fiscal year 2007-08 work plans will be presented to the Advisory Board in December.

4. PALM AVENUE PROJECT (Harrison)

Administrator Harrison stated Patriots Park is on schedule and within budget. It is important to have a plan for the District to move ahead if Sixells is not able to meet their commitments for the street improvements. The budget may have to be augmented to include this work.

5. STAFF UPDATES (Harrison, Kerth, Maddison, Murray, and Penney)

Staff provided general monthly updates for the months of September and October.

6. ADVISORY BOARD MEMBER REPORTS

Director Tateishi has resigned from the California Association of Parks and Recreation Commissioners and Board Members due to conflict in schedules. The AB1825 Compliance training . Promoting a Positive Working Environment: Discrimination, Harassment, and Retaliation Prevention seminar will be held on November 5th for all Advisory Board members to attend who are in need of meeting this

requirement.

NEW BUSINESS

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

1. Quarterly Staff Reports
2. Quarterly Activity Reports
3. Friends of Carmichael Parks Committee Appointments

TIME AND PLACE OF NEXT MEETING:

1. **Regular Meeting**
Proposed: Thursday, November 15, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park

RECESS TO CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
Litigation - one case.
Pursuant to California Government Code §54956.9 (a)
2. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Pursuant to California Government Code §54957
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency Designated Representatives: Jack Harrison and Ingrid Penney
Unrepresented Employees
Pursuant to California Government Code §54957.6
4. **PUBLIC EMPLOYMENT**
District Administrator
Pursuant to California Government Code §54957

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

1. **Conference with Legal Counsel - Existing Litigation**
Information received. No action taken.
2. **Public Employee Discipline/Dismissal/Release**
Information received. Staff given direction.
3. **Conference With Labor Negotiators**
Information received. Action taken.

Motion #8

M: Tateishi; S :Younger - The Advisory Board voted to increase the health insurance subsidy cap for 2008 by 7.3%; from 1,173/month to 1,259/month (as was made at the August 16, 2007 for the unrepresented employees) for the following classifications, formerly represented by AFSCME: Park Maintenance Workers I &II, Custodian, Bookkeeper, Secretary/Receptionist. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Director Dover

4. **Public Employment**
Information received. No action taken.

ADJOURNMENT – 8:20 p.m.

Sincerely,

Celeste Van Alstyne, Administrative Secretary

APPROVED BY:

PETER TATEISHI
VICE CHAIRMAN OF THE BOARD

ATTESTED BY:

CELESTE VAN ALSTYNE
CLERK OF THE BOARD