

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
NOVEMBER 15, 2007 REGULAR MEETING**

**CALL TO ORDER**

Call to order: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:00 PM by Vice Chairman Tateishi.

Roll Call:

Directors Present: Dover, Tateishi, and Younger

Directors Absent: Berns, Safford

Staff Present: Harrison, Kerth, Maddison, Murray, Penney, and Van Alstyne

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION**

**Public Comment Received:**

Public comments included a request to remove any language about the creation of a parking lot in Schweitzer Grove Nature Area from the Master Plan. A resident expressed she is opposed to directional signage being placed on San Juan and Sumter due to heavy traffic concerns. She would prefer to see the web site used to promote the nature area rather than signage.

Residents who spoke included: Joan Komaromi and Colleen Butler

**CONSENT ITEMS:**

1. **MINUTES**  
October 18, 2007 – Regular Meeting
2. **FINANCIAL STATEMENT**  
September 30, 2007 – Pulled from the agenda
3. **ACCOUNTS PAYABLE**  
October 31, 2007
4. **ACCOUNTS RECEIVABLE**  
November 2007 – Pulled from the agenda
5. **QUARTERLY RECREATION ACTIVITY REPORTS**  
Report on current district operations, projects, and events
6. **LA SIERRA COMMUNITY CENTER LEASES**  
CPI increase to lease agreements at LSCC per contract provisions

Staff: Ingrid Penney requested Consent Item 2 - September Financial Statement and Consent Item 4 - November Accounts Receivable be pulled from the agenda. These items will be presented at the next meeting.

**Motion #1**

M: Younger; S: Dover – The Advisory Board voted to approve consent items one, three, five and six as presented. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Directors Berns and Safford.

**CORRESPONDENCE:**

Two Public Record Requests were presented and filed.

**ACTION ITEMS:**

1. **LA SIERRA, KIDS HANG OUT CONTRACT SIGNATURE AUTHORIZATION (Harrison)**  
Staff recommends the Advisory Board authorize the District Administrator to sign contracts associated with the Kids Hangout Project not to exceed the amount of \$125,000 per contract.

## **Motion #2**

M: Younger; S: Dover – The Advisory Board voted to authorize the District Administrator to sign contracts related to the Kids Hangout Project that do not exceed \$125,000 and remain within budget. UNANIMOUS VOTE OF THOSE PRESENT; ABSENT: Directors Berns and Safford.

## **INTRODUCTION:**

Staff: Keith Maddison introduced Sergeant Adam Bragg from the Fulton El Camino Recreation & Park District Law Enforcement Division. They currently provide our District with Security Patrol.

Sergeant Bragg: The organization has a new Chief, Shane Diller and will soon have a new name which will be the "Park Police." Goals include having open lines of communication, being more responsive, providing written reports and attending monthly Advisory Board Meetings.

## **PRESENTATION ITEMS:**

1. **CARMICHAEL RECREATION AND PARK DISTRICT MASTER PLAN (Harrison)**  
Current staff recommendations for the Draft Master Plan dated August 28, 2007 have been posted on the web site. A survey has been sent out to 9,000 property owners in the District and the results will be provided to staff the first week of December. A full report on findings will be provided to the Advisory Board prior to the December meeting. We will not need to have a Special Meeting the first week of December as previously proposed. The December 20, 2007 meeting will be a Public Hearing and the Draft Master Plan will be presented to the Advisory Board for approval at that time.
2. **FRIENDS OF CARMICHAEL PARKS (Ad Hoc Committee)**  
Director Tateishi reported the purpose of the committee will be outreach and education. Members must be property owners within the Carmichael Recreation and Park District. Requests for nominations were sent out to Carmichael organizations and a list of individuals who have been. The committee will be selected by the Advisory Board from the responses received.
3. **PATRIOTS PARK PROJECT (Harrison)**  
Administrator Harrison reported The Sacramento Bee printed a favorable article regarding the park naming. Staff continues to work with the design team and is in the process of reaching an agreement with Sixells to have a Performance Bond in place for the street improvements. SMUD will be relocating power poles and this may impact the schedule. The project is still within budget.
4. **QUARTERLY STAFF REPORTS (Harrison, Kerth, Maddison, Murray, and Penney)**  
Staff provided a summary of the report highlights and current events.
5. **PARK IMPACT FEES (Harrison)**  
Administrator Harrison reported that the District continues to pursue Park Impact Fees which will be coordinated through Sacramento County. We could be seeing new fees next summer.
6. **ADVISORY BOARD MEMBER REPORTS**  
Director Dover reported there was a very good turn out for the Fair Oaks Corridor meeting held at La Sierra Community Center. Supervisor, Susan Peters was in attendance. The consensus at this time is to keep the Boulevard as it is.

**NEW BUSINESS** – None to report

## **FUTURE AGENDA ITEMS/UPCOMING EVENTS:**

1. Director Tateishi Requested Advisory Board members to keep the first Thursday of each month available for Special Meetings for the first six months of 2008.
2. Carmichael Recreation and Park District Master Plan for Approval - December
3. Carmichael Celebration of Lights – Tree Lighting, Thursday, December 6, 2007 5:30 p.m.

4. Friends of Carmichael Parks Committee Appointments – January 2008

**TIME AND PLACE OF NEXT MEETING:**

1. **Regular Meeting**  
**Proposed:** Thursday, December 20, 2007, 6:00 pm in Community Clubhouse #2 at Carmichael Park

**RECESS TO CLOSED SESSION**

1. **Conference with Legal Counsel - Existing Litigation**  
Litigation - one case.  
Pursuant to California Government Code §54956.9 (a)

**RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT**

1. **Conference with Legal Counsel - Existing Litigation**  
Information received. No action taken.

**ADJOURNMENT – 7:05 PM**

Sincerely,

Celeste Van Alstyne, Administrative Secretary

APPROVED BY:



PETER TATEISHI  
VICE CHAIRMAN OF THE BOARD

ATTESTED BY:



CELESTE VAN ALSTYNE  
CLERK OF THE BOARD