

CARMICHAEL RECREATION AND PARK DISTRICT
APPLICATION FOR REFUND OF PARKS MAINTENANCE AND
RECREATION IMPROVEMENT ASSESSMENT

Applicants are encouraged to complete and submit this form in a timely manner since eligibility for refunds is time sensitive. Please complete a separate form for each property.

Application Process Instructions:

1. Complete this form. To ensure proper processing and evaluation, all information must be provided. Fax and e-mail copies will not be accepted.
2. **Include a copy of the property tax bill** for each fiscal year for which you wish to claim a refund, **and proof of the dates of ownership** if you did not own the property for the entire fiscal year(s) for which you are claiming a refund.
3. The applicant is encouraged to mail the completed form and required documents, by November 30, 2016, to:

Claim for Refund for Carmichael RPD Parks Assessment
C/O SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534

Assessor's Parcel Number (APN) _____
(This number is on your property tax bill).

Tax Year(s) (Check one or both) ___2014-15 ___2015-16

Property Owner Name _____

Property Address _____

Mail Address _____

Daytime Phone Number _____

Email Address _____

Did you own the property for the entire tax year(s) marked above? Yes ___ No ___
(The tax year is July 1 through June 30. If No, please provide documentation regarding dates of ownership.)

I state under penalty of perjury of the State of California that the foregoing is true and correct to the best of my knowledge and that I am (CHECK ONE):

- 1) ___ The person who paid the assessment;
- 2) ___ The executor, administrator or guardian of the person who paid the assessment;
- 3) ___ The person who is disputing the assessment on behalf of a legal entity. I am an officer of that entity duly and legally authorized to execute this document on behalf of the entity and my title is _____.

Signature: _____

Print Name: _____ Date: _____

Upon review of this application, all applicants will be contacted regarding eligibility for refund. If you have questions about this process, please call the District's designated Assessment Administrator at **(855) 831-1188**.