

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board of Directors

From: Ingrid S. Penney, Administrative Services Manager

Date: November 17, 2016

Subject: Request for Relief of Accountability and Authorization to Dispose of Non Inventoried Equipment

Introduction/Background:

After review of current vehicles and equipment, staff has identified several items which have no service value to the District or items which were previously disposed of and removed but reported anew on a recent County report of fixed asset property listings. There are also few non-inventoried equipment items which staff has identified for disposal and which also have no service value to the District

Staff recommends approval to dispose of the assets as appropriate and a relief of accountability in order to clear it off our fixed asset records. The items listed below represent the subject assets:

Asset #	Description	Original Cost	Comments
51008	1979 Ford 540 Tractor ID # 141520	\$20,834.90	Surplus/Scrap
51009	1979 Ford Tractor ID # 141523	\$9,849.52	Disposed over 15 years ago back on the FA listing
51036	3M Microfilm Reader	\$5,330.74	Disposed in 6/2001 back on the FA listing
51114 51115	1992 Ford 250 Truck and Utility Body VIN 2FTHF25H6NCA93912	\$13,518.89 \$ 3,480.33	Surplus/Scrap
51145	2001 Workman 2100 (Turf Truck) Serial #210001005	\$7,202.50	Surplus/Scrap

62624	2004 Avenger Auto Scrubber Floor Machine (Hillyard) ADV 314450	\$9,966.88	Surplus/Scrap
62737	2004 Groundmaster Mower 328-D w/72" Recycler Deck Serial #240000463 & 250000114	\$17,721.72	Surplus/Scrap
63649	2001 Compaq Proliant Pentium III Server & 5 Workstations, Peripherals Server & OEM Software	\$29,768.49	Disposed 10+ yrs ago Replaced – no longer considered fixed assets
65530	2006 Toro Mower GM4000 4WD Serial #26000266	\$49,051.18	Surplus/Scrap

Staff recommends approval to surplus/scrap a few non-inventoried equipment items which have no service value to the District. These items are not on the fixed asset listing due to acquired cost. Three are licensed to the District with CA DMV.

Non-Inventoried items:

Non-Inventoried Item	Original Cost/Notes
1971 Ford 1 Ton PU VIN F35HRM00129	\$500 Originally a fire truck owned by Rancho Cordova Fire
2002 GEM UT Electric Car 5ASAK27462F028836	\$0 Acquired through donation
2002 GEM UT Electric Car 5ASAK27472F028845	\$0 Acquired through donation
EZ-Go Golf Cart Serial # 800223	\$1,626.36 Acquired used in March 2000

Recommendation:

Staff proposes that the Carmichael Recreation and Park District Advisory Board of Directors recommend approval of a Relief of Accountability to the County for the costs of the assets listed in this report; approval to dispose of non-inventoried equipment items identified in the report through surplus or by scrapping for salvage value.