

## HOW TO APPLY

Submit a District Application and  
Resume to:  
District Office

Carmichael Rec & Park District  
5750 Grant Avenue  
Carmichael, CA 95608-3744

View complete job description on  
our website

Applications may also be downloaded  
at our website:

[www.carmichaelpark.com](http://www.carmichaelpark.com)

**The application deadline is:  
Friday, February 23, 2018**

The most qualified applicants meeting  
the minimum qualifications will be  
further considered to continue in the  
recruitment process.

Candidates will be subject to  
interview, and reference checks,  
including DOJ fingerprint screening.

Successful candidate will be subject  
to pre-employment physical  
examination and drug screen  
performed at the District's expense.  
Failure on any part of the selection  
process will result in disqualification  
and exclusion.

## SALARY & BENEFITS

- Hourly salary rate: \$21.69 - \$26.37
- Holidays: 15 paid holidays per year
- Paid Vacation
- Paid Sick Leave
- Retirement: Sacramento County Employee's Retirement System and Federal Social Security System.
- Health insurance: District paid premium for employee and dependent coverage through the Sacramento County Employee Benefit Programs (Kaiser/Sutter/WHA)
- Dental insurance: District paid premium for employee & dependent coverage (Delta Dental).
- Vision: District paid vision for employee & dependent coverage through VSP; exception Kaiser, included in the health plan.
- Life insurance: The District paid premium for basic plan coverage for employee and dependents. Optional coverage available at the employee's expense. (Prudential)
- Deferred compensation: A 457 Plan is available at the employee's option and expense.

## EMPLOYMENT OPPORTUNITY

### **FACILITIES TECHNICIAN**

**(FULL TIME NON-EXEMPT)**



District Office  
5750 Grant Avenue  
Carmichael CA 95608-3779  
Phone: (916) 485-5322  
Fax: (916) 485-0805  
[www.carmichaelpark.com](http://www.carmichaelpark.com)



*Mission: Satisfy the recreation needs of the community by providing a wide range of facilities and opportunities to enrich the quality of life.*

## THE DISTRICT

Carmichael Recreation and Park District is a dependent special district established October 29, 1945, located 15 miles northeast of Sacramento. The District population is approximately 52,000 and has a budget of approximately \$5.5 million for Fiscal Year 2017/2018. There are 13 park sites with a total of 178 acres, including 11 developed parks, a large community center located at a former high school, a botanical garden that is 58 years old, and a 17 acre nature area.

Creative solutions are being developed to address major repair and renovations needed throughout the District.

### THE POSITION

Under supervision, performs a wide variety of highly-skilled and semi-skilled maintenance, construction, renovation, and remodel work on buildings and other District facilities and in the development of park areas. This position has a heavy emphasis on the installation and maintenance of HVAC mechanical systems. This position may be required to work weekends.

### ESSENTIAL DUTIES/RESPONSIBILITIES

- Install, maintain and troubleshoot HVAC equipment and other mechanical systems.
- Install, maintain and troubleshoot single phase and three phase electrical systems.
- Install and maintain facilities plumbing systems.
- The ability to fabricate and weld a variety of metals using Shielded Metal Arc and Gas Metal Arc welding equipment.
- The ability to perform rough & finish carpentry, as well as concrete & other masonry activities.
- Operate heavy equipment such as tractors, trenchers, and other power-driven equipment.
- Requires the ability to read and interpret written instructions, technical manuals, construction drawings and blueprints.
- Prepare and paint interior and exterior surfaces, operate parking lot striping machine.
- Clean and maintain common tools & equipment used in the performance of work.
- Other related duties as assigned.

### KNOWLEDGE OF

- HVAC equipment service requirements, welding equipment and its uses.
- Methods and techniques used in electrical, plumbing, and carpentry repair.
- Familiarity with computers and commonly used programs including MS Word & MS Outlook.
- Painting methods, techniques, & equipment including brushes, rollers, and sprayers; various types of paint commonly used in commercial applications.
- Safety policies and procedures.

### SKILL IN

- HVAC troubleshooting, repair and preventative maintenance practices.
- Maintaining all facilities electrical, and plumbing systems. General building construction, repair & preventative maintenance.

### ABILITY TO

- Use manual and power tools and equipment commonly associated with building construction and maintenance.
- Work from ladders, scaffolds, and aerial lifts.
- Perform the physical requirement commonly associated with building construction & maintenance.
- Follow oral and written instructions.

### EXPERIENCE/EDUCATION

- Any combination of experience & education that would provide the required knowledge and abilities. A typical way to obtain the knowledge & abilities would be 2 years experience in a comparable position at another public agency or property management co. maintaining large building complexes.
- High School diploma or GED equivalent.

### SPECIAL QUALIFICATIONS

- Possession of a valid California Drivers License, and good driving record.
- EPA, CFC License with a category 1 & 2 or the category Universal, or obtain within the one (1) year probationary period.

### PHYSICAL CONDITIONS

Position requires extended periods of bending, lifting, carrying & stretching. Employee must be able to lift 100 lbs. Also requires prolonged & frequent standing, walking, kneeling, manual dexterity & hand-eye coordination.