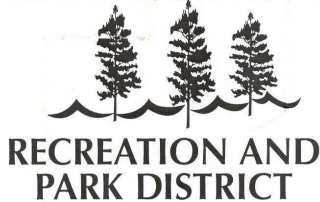


# Carmichael



**AGENDA**  
**ADVISORY BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**Thursday, June 21, 2018, 6:00 p.m.**  
**Carmichael Park Clubhouse #2**  
**Carmichael Park**  
**5750 Grant Avenue**  
**Carmichael, CA**

Directors: Carroll, Borman, Dax-Conroy, Judd and Rockenstein

## **CALL TO ORDER AND ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT**

**JURISDICTION NOT ON THE AGENDA** - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

## **CONSENT ITEMS:**

- 1. MINUTES**  
May 17, 2018 – Regular Meeting
- 2. FINANCIAL STATEMENT**  
January 2018 and February 2018  
April 2018
- 3. ACCOUNTS PAYABLE**  
May 2018
- 4. ACCOUNTS RECEIVABLE**  
May 2018

## **NEWSPAPER ARTICLES:**

**Carmichael Times –**

- May 18, 2018:** *Summer Day Camp – July 11<sup>th</sup> – August 14<sup>th</sup>, Ages 5-14 La Sierra Community Center*  
**May 25, 2018:** *Summer Day Camp – July 11<sup>th</sup> – August 14<sup>th</sup>, Ages 5-14 La Sierra Community Center*  
**June 4, 2018:** *Carmichael Park Community Band Festival; Park, Rec, & Eat It, TH, June 7, Carmichael Park*  
**June 8, 2018:** *Best of Carmichael Professionals Honored; Concerts in the Park*  
**June 15, 2018:** *Concerts in the Park*

## **REPORTS:**

- 1.\* ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**  
Report on activities of interest to the District  
**Proposed: Receive Presentation**
- 2.\* STAFF REPORT (Smith, Lofthus, Maddison, Penney and Young)**  
Report on current District operations, projects, and events  
**Proposed: Receive Presentation**

## **ACTION ITEM:**

- 1. DISTRICT AUDIT OF FINANCIAL STATEMENTS (Smith/Penney)**  
Presentation of the Independent Audit Report of the District financial statements for years ending June 30, 2015 and June 30, 2014.  
**Proposed: Acceptance and approval of the District audit report - FY2014-15, 2013-2014**
- 2. SOCIAL MEDIA POLICY (Smith/Lofthus)**  
Recommendation to approve the proposed Social Media Policy for the District. Policy addresses general information, role and responsibilities of staff, content guidelines, and treatment of comments from third parties on various social media sites/outlets.  
**Proposed: Approve Staff recommendation**

### 3. ELECTION OF OFFICERS AND COMMITTEE ASSIGNMENTS (Rockenstein)

Recommendation to elect officers - Chairman, Vice Chairman, and Secretary and new committee assignments for FY 2018-19.

**Proposed: Elect Advisory Board Officers and Committee Assignments**

### UPCOMING PROGRAM AND EVENTS:

#### **Events:**

1. **Weekly Farmers Market**—Sundays 9AM–2PM at Carmichael Park
2. **Annual July 4<sup>th</sup> Activities, includes:** Kiwanis Club of Carmichael Pancake Breakfast, 7-11AM, Carmichael Park Clubhouse; 60<sup>th</sup> Annual Elk's Club Parade, 10:30AM on Fair Oaks Blvd.; Fireworks Show, 7PM at La Sierra Community Center.
3. **Park Rec & Eat It Monthly Food Truck Event** – Thursday, 7/5, 5 –8PM, at Carmichael Park
4. **Concerts in the Park**– Saturdays, 6:30-8:30PM, 6/23-Fryed Brothers Band, 7/7 On Air, 7/14 Iola Rose Band, 7/21 Latin Touch; Sunday, 5-7PM, 7/8-Carmichael Kiwanis Swing Band

#### **Youth Programs**

5. **Summer Day Camp** – Weekly sessions started 6/11, Ages 5-14, full/part time, at the La Sierra Community Center
6. **Mad Science Summer Camp** – Ages 6-12, Mon-Fri, 9AM-12PM, at La Sierra Community Center, Room 800: NASA –Journey into Outer Space 7/9-7/13; Science Rockstars 7/23-7/27
7. **Lego Camp** – Jedi Master Engineering with Lego, Ages 5-12, Mon/Tue/TH/Fri 9AM-12PM at La Sierra Community Center, Room 800
8. **Summer Day Trips** – Ages 5-14, meeting at La Sierra Community Center; Quarry Park Adventures 6/27 9AM-3PM; Six Flags Discovery Kingdom 7/11 8:15AM-6PM; Sunsplash 7/25 9:30AM-6PM
9. **Summer Reading Program begins** 7/17 various levels, dates, and meeting times at La Sierra Community Center, Room 800
10. **Kids Carnival Night** – All Ages –7/19, 6:15-8:15PM at La Sierra Community Center
11. **Summer Basketball Skills Camps** – Ages 5-7: Mon-Fri, 7/9-7/13, 9-10:30AM, Ages 8-12: Mon-Fri, 7/16-7/20, 9AM-12PM at La Sierra Community Center Gymnasiums

### RECESS TO CLOSED SESSION

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Unrepresented Employee - District Administrator  
Pursuant to California Government Code §54957

### RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

### TIME AND PLACE OF NEXT MEETING:

1. **Regular Meeting**  
Proposed: Thursday, July 19, 2018 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

### ADJOURNMENT

Posted on June 18, 2018 by:

Ingrid S. Penney, Administrative Services Manager for:  
Clerk of the Advisory Board of Directors

\*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.