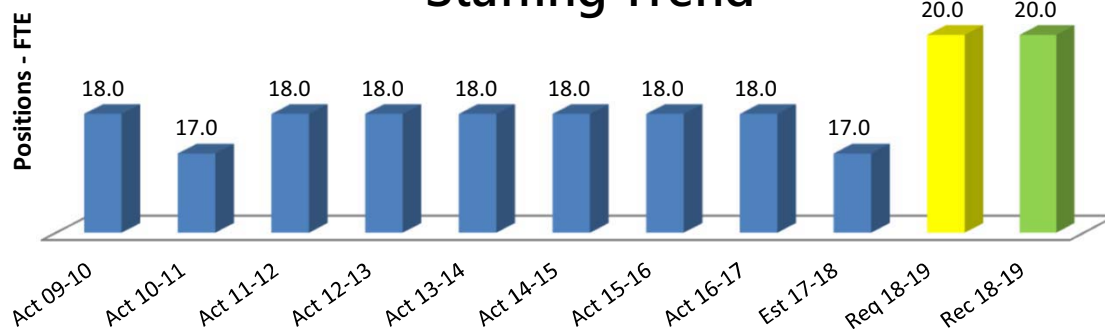


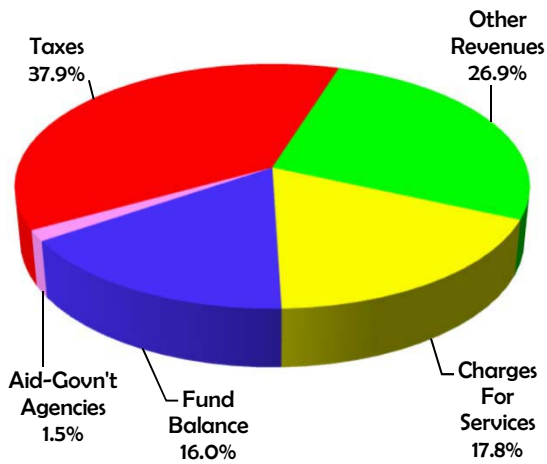
DEPARTMENTAL STRUCTURE



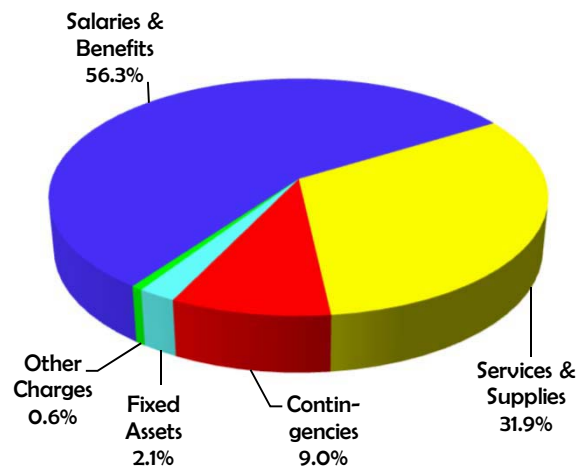
Staffing Trend



Financing Sources



Financing Uses



Summary

Classification	2016-17 Actual	2017-18 Estimated	2017-18 Adopted	2018-19 Requested	2018-19 Recommend
1	2	3	4	5	6
Total Requirements	4,509,630	4,584,105	5,477,870	5,200,380	5,200,380
Total Financing	5,553,199	5,415,343	5,477,870	5,200,380	5,200,380
Net Cost	(1,043,569)	(831,238)	-	-	-
Positions	18.0	17.0	17.0	20.0	20.0

PROGRAM DESCRIPTION:

The Carmichael Recreation and Park District is a dependent special district governed by a five-member Advisory Board of Directors appointed by the Sacramento County Board of Supervisors; the Board of Supervisors serve as the ex-officio directors of the District. The Carmichael Recreation and Park District is responsible for:

- Providing park and recreation services for the 52,000 residents of the unincorporated area within portions of Carmichael and Fair Oaks, a 9.25 square mile area.
- Maintaining 177 acres of parkland; 126 acres are developed, with 51 acres remaining undeveloped (13 park site facilities).
- Coordinating recreational activities at more than 14 school sites as well as the District’s recreational centers at three park sites.
- Acting as co-sponsors for many community groups and organizations, working to facilitate and provide for numerous projects and programs.
- Operating tennis courts, ball fields, soccer fields, basketball courts, playgrounds, picnic areas, outdoor amphitheater (stage and band shell), volleyball courts, disc/golf courses, botanical garden and nature areas.
- Since 1984, improving, operating and maintaining the La Sierra Community Center, consisting of 36.8 acres of land and 145,700 square feet of building. Until September 26, 2000, the site was leased by the County to the Carmichael Recreation and Park District. Subsequently, the County has transferred ownership to the District. Amenities include basketball/volleyball gymnasiums, a community hall, theatre, fine arts center, office, meeting rooms, tenant space, hard surface courts, sports complex, and maintenance shop.
- Hosting and sponsoring many special events, such as the Summer Concert Series and Movie Nights, Carmichael 4th of July Gala Fireworks Show, Carmichael Founders Day, Wall of Honor, Community Tree Lighting, Silent Sleigh for deaf and hard of hearing, Easter Egg Hunt, Creek Week Celebration, and Adopt-a-Park program in various District parks.

MISSION:

Our mission is to satisfy the recreational needs of the community by providing a wide range of facilities and opportunities to enrich the quality of life.

GOALS:

- Encourage community involvement and responsibility through collaborative efforts and partnerships.

GOALS (cont.):

- Promote the usage of district facilities, programs and opportunities by all members of the community.
- Modernize, renovate and maintain the existing developed facilities and recreational areas.
- Improve and expand community services and programs to meet dynamic community needs.
- Secure sufficient resources to achieve the district's five-year goals.
- Continue to promote open space.

SIGNIFICANT DEVELOPMENTS DURING FY 2017-18:

- As a result of the Consolidation Feasibility Study conducted during 2015-16, the District has addressed the recommendations made in Option #2, which called for select operational changes to improve efficiency and cost effectiveness of operations. Implementation included:
 - Used contracted services versus full time park maintenance workers to maintain neighborhood parks and provide custodial services at facilities.
 - Expanded and revised the work program of the Recreation Manager.
 - Increased marketing to improve overall cost recovery of the Recreation Division.
 - Distributed District utility costs to reflect the true cost of maintaining and operating parks and facilities by Division.
- Completed Phase I improvements to create an Event Area for the Sutter-Jensen Community Park.
- Purchased a new equipment to improve District park maintenance service levels.

FY 2018-19 RECOMMENDED BUDGET

SIGNIFICANT CHANGES FOR FY 2018-19:

- Redirecting focus from capital improvements projects to address more operations, maintenance and repair of facilities
- Saving park fee funds for future potential match for grant awards through the Land and Water Conservation Fund and the SMUD Shine Grant.

RECOMMENDED GROWTH FOR FY 2018-19:

On-going recommended growth requests include:

- 3.0 FTE.

STAFFING LEVEL CHANGES FOR FY 2018-19:

The following position changes are included as a part of the Fiscal Year 2018-19 Recommended June Budget:

Finance Supervisor	1.0
Facilities Coordinator.....	-1.0
Recreation Coordinator	2.0
Secretary / Receptionist	<u>1.0</u>
Total	3.0

FUND BALANCE FOR FY 2018-19:

Available fund balance is \$831,238 due to expenditure savings.

BUDGET RESERVE BALANCES FOR FY 2018-19:

General – \$10,000

Reserve remains unchanged from the Fiscal Year 2017-18 Adopted Budget.

SCHEDULE:

State Controller Schedule	County of Sacramento				Schedule 15
County Budget Act January 2010	Special Districts and Other Agencies Financing Sources and Uses by Budget Unit by Object Fiscal Year 2018-19				
9337000 - Carmichael Recreation And Park District 337A - CARMICHAEL PARK DISTRICT					
Detail by Revenue Category and Expenditure Object	2016-17 Actual	2017-18 Estimated	2017-18 Adopted	2018-19 Requested	2018-19 Recommended
1	2	3	4	5	6
Fund Balance	\$ 1,012,724	\$ 1,043,572	\$ 1,043,572	\$ 831,238	\$ 831,238
Taxes	1,843,975	1,896,787	1,895,900	1,971,190	1,971,190
Revenue from Use Of Money & Property	1,251,902	1,290,008	1,284,216	1,334,814	1,334,814
Intergovernmental Revenues	575,014	244,305	371,182	75,500	75,500
Charges for Services	842,469	923,012	825,500	925,200	925,200
Miscellaneous Revenues	27,115	17,659	57,500	62,438	62,438
Total Revenue	\$ 5,553,199	\$ 5,415,343	\$ 5,477,870	\$ 5,200,380	\$ 5,200,380
Reserve Provision	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -
Salaries & Benefits	2,349,162	2,626,985	2,665,628	2,927,843	2,927,843
Services & Supplies	1,107,877	1,503,910	1,619,316	1,660,443	1,660,443
Other Charges	310,239	-	-	33,351	33,351
Capital Assets					
Improvements	558,301	382,551	637,683	105,500	105,500
Equipment	184,051	60,659	78,000	6,000	6,000
Total Capital Assets	742,352	443,210	715,683	111,500	111,500
Appropriation for Contingencies	\$ -	\$ -	\$ 467,243	\$ 467,243	\$ 467,243
Total Financing Uses	\$ 4,509,630	\$ 4,584,105	\$ 5,477,870	\$ 5,200,380	\$ 5,200,380
Total Expenditures/Appropriations	\$ 4,509,630	\$ 4,584,105	\$ 5,477,870	\$ 5,200,380	\$ 5,200,380
Net Cost	\$ (1,043,569)	\$ (831,238)	\$ -	\$ -	\$ -
Positions	18.0	17.0	17.0	20.0	20.0

2018-19 PROGRAM INFORMATION

BU: 9337000 Carmichael Recreation And Park District

<u>Appropriations</u>	<u>Reimbursements</u>		<u>Net</u>	<u>Federal</u>	<u>State</u>	<u>Fees/</u>	<u>Fund</u>	<u>Net</u>	<u>Positions</u>	<u>Vehicles</u>
	<u>Realignment/</u>	<u>Other</u>	<u>Appropriations</u>			<u>Other</u>	<u>Balance</u>	<u>Cost</u>		
	<u>Prop 172</u>									

FUNDED

Program No. and Title: 001 Carmichael Recreation and Park District

5,200,380	0	0	5,200,380	0	0	4,369,142	831,238	0	17.0	0
-----------	---	---	-----------	---	---	-----------	---------	---	------	---

Program Type: Discretionary

Countywide Priority: 4 -- Sustainable and Livable Communities

Strategic Objective: C1 -- Develop and sustain livable and attractive neighborhoods and communities

Program Description: Maintain park facilities and provide recreation services in Sacramento County

FUNDED										
5,200,380	0	0	5,200,380	0	0	4,369,142	831,238	0	17.0	0

GROWTH REQUEST RECOMMENDED

Program No. and Title: 001 Carmichael Recreation and Park District

0	0	0	0	0	0	0	0	0	3.0	0
---	---	---	---	---	---	---	---	---	-----	---

Program Type: Discretionary

Countywide Priority: 4 -- Sustainable and Livable Communities

Strategic Objective: C1 -- Develop and sustain livable and attractive neighborhoods and communities

Program Description: 3.0 FTE to maintain park facilities and provide recreation services in Sacramento County

GROWTH REQUEST RECOMMENDED										
0	0	0	0	0	0	0	0	0	3.0	0

GRAND TOTAL FUNDED										
5,200,380	0	0	5,200,380	0	0	4,369,142	831,238	0	20.0	0

Summary

Classification	2016-17 Actual	2017-18 Estimated	2017-18 Adopted	2018-19 Requested	2018-19 Recommend
1	2	3	4	5	6
Total Requirements	554,019	-	779,291	782,225	782,225
Total Financing	1,328,811	777,725	779,291	782,225	782,225
Net Cost	(774,792)	(777,725)	-	-	-

PROGRAM DESCRIPTION:

The Carmichael Recreation and Park District Parks Maintenance and Recreation Improvement District (Carmichael RPD Assessment District) was approved by the voters in April 2014 to provide funding for installation, renovation, maintenance and servicing of public recreational facilities and improvements within the Carmichael Recreation and Park District and incidental associated expenses as detailed in the Engineer's Report. The District's assessment was invalidated by Sacramento County Superior Court and funds are being refunded to eligible applicants.

FT 2018-19 RECOMMENDED BUDGET

FUND BALANCE FOR FY 2018-19:

Available fund balance is \$773,451 due to year end expenditures coming in less than anticipated.

SCHEDULE:

State Controller Schedule		County of Sacramento			Schedule 15	
County Budget Act January 2010		Special Districts and Other Agencies Financing Sources and Uses by Budget Unit by Object Fiscal Year 2018-19				
9337100 - Carmichael RPD Assessment District 337B - CARMICHAEL RPD ASSESSMENT DISTRICT						
Detail by Revenue Category and Expenditure Object	2016-17 Actual	2017-18 Estimated	2017-18 Adopted	2018-19 Requested	2018-19 Recommended	
1	2	3	4	5	6	
Fund Balance	\$ 1,320,977	\$ 774,791	\$ 774,791	\$ 777,725	\$ 777,725	
Revenue from Use Of Money & Property	8,834	4,500	4,500	4,500	4,500	
Charges for Services	(1,000)	-	-	-	-	
Miscellaneous Revenues	-	(1,566)	-	-	-	
Total Revenue	\$ 1,328,811	\$ 777,725	\$ 779,291	\$ 782,225	\$ 782,225	
Services & Supplies	\$ 354,019	\$ -	\$ -	\$ -	-	
Other Charges	200,000	-	715,974	782,225	782,225	
Capital Assets						
Improvements	-	-	63,317	-	-	
Total Capital Assets	\$ -	\$ -	\$ 63,317	\$ -	-	
Total Financing Uses	\$ 554,019	\$ -	\$ 779,291	\$ 782,225	\$ 782,225	
Total Expenditures/Appropriations	\$ 554,019	\$ -	\$ 779,291	\$ 782,225	\$ 782,225	
Net Cost	\$ (774,792)	\$ (777,725)	\$ -	\$ -	-	

2018-19 PROGRAM INFORMATION

BU: 9337100 Carmichael RPD Assessment District

<u>Appropriations</u>	<u>Reimbursements</u>		<u>Net</u>	<u>Federal</u>	<u>State</u>	<u>Fees/</u>	<u>Fund</u>	<u>Net</u>	<u>Positions</u>	<u>Vehicles</u>
	<u>Realignment/ Prop 172</u>	<u>Other</u>	<u>Appropriations</u>			<u>Other</u>	<u>Balance</u>	<u>Cost</u>		

FUNDED

Program No. and Title: 001 Carmichael RPD Assessment District

782,225	0	0	782,225	0	0	4,500	777,725	0	0.0	0
---------	---	---	---------	---	---	-------	---------	---	-----	---

Program Type: Discretionary

Countywide Priority: 4 -- Sustainable and Livable Communities

Strategic Objective: C1 -- Develop and sustain livable and attractive neighborhoods and communities

Program Description: Provide funding for installation, renovation, maintenance and servicing of public recreation facilities and improvements in the Carmichael Recreation and Park District

FUNDED	782,225	0	0	782,225	0	0	4,500	777,725	0	0.0	0
---------------	---------	---	---	---------	---	---	-------	---------	---	-----	---

GRAND TOTAL FUNDED	782,225	0	0	782,225	0	0	4,500	777,725	0	0.0	0
---------------------------	---------	---	---	---------	---	---	-------	---------	---	-----	---