

# Carmichael



RECREATION AND  
PARK DISTRICT

AGENDA - REGULAR MEETING  
ADVISORY BOARD OF DIRECTORS  
Thursday, August 17, 2006 - 6:00 pm

Community Clubhouse #2  
Carmichael Park  
5750 Grant Avenue  
Carmichael, CA

Directors: Berns, Dover, Safford, Tateishi, and Younger

## CALL TO ORDER

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION

## SWEARING IN OF NEW ADVISORY BOARD MEMBER, DAVE YOUNGER (SAFFORD)

## CONSENT ITEMS:

1. **MINUTES**  
July 20, 2006
2. **FINANCIAL STATEMENT**  
Fiscal Year Ending June 30, 2006
3. **ACCOUNTS PAYABLE**  
July 31, 2006
4. **ACCOUNTS RECEIVABLE**  
August 2006
5. **TENANT LEASE SCHEDULE**  
August 2006
6. **ACTIVITY REPORT**  
July 2006

**Proposed: Approve consent items.**

## CORRESPONDENCE

Letter from Mission Oaks Recreation and Park District Advisory Board Chair expressing appreciation for initiating the joint meeting regarding consolidation.

**Proposed: Receive and file.**

## ACTION ITEMS:

1. **REORGANIZATION PROPOSAL (Harrison)**  
The proposal outlines the current and new organization structure. It includes the elimination of two positions which are vacant and the addition of two positions which involve recruitment and selection.  
**Proposed: Approve staff recommendation.**
2. **SALARY SCHEDULES/BENEFITS/JOB DESCRIPTIONS PROPOSAL (Harrison/Penney)**  
Proposed Salary Schedule for Full Time Employees, Salary Schedule for Part Time Employees (Regular and Seasonal/Temporary), Benefits for Regular Part Time Employees, and Job Descriptions. Current and proposed information for approval.  
**Proposed: Approve staff recommendation.**
3. **FINAL BUDGET FOR FISCAL YEAR 2006/2007 (Penney)**

Ratification of final budget adjustments based on revised increased carry-over fund balance.  
Proposed: Approve staff recommendation.

4. **NEW ADVISORY BOARD COMMITTEE ASSIGNMENTS (Safford)**  
Proposed: Approve recommendation.

**PRESENTATION ITEMS:**

- 1.\* **GLANCY OAKS PARK: FOCUS ON THE PARK (Murray)**  
Information on Glancy Oaks Park.  
Proposed: Receive presentation.
2. **STAFF REPORTS (Harrison, Kerth, Maddison, Murray, and Penney)**  
Proposed: Receive and discuss presentation.
- 3.\* **ADVISORY BOARD MEMBER REPORTS**  
The following committee meetings were held: Personnel Committee (Berns/Dover), August 2, 2006; Reorganization Committee (Dover/Tateishi), August 3 & 8, 2006.  
Proposed: Receive presentation.

\*Denotes that no written report is provided.

**NEW BUSINESS**

Proposed: Items may be discussed; however, under the Brown Act, no action may be taken.

**FUTURE AGENDA ITEMS/UPCOMING EVENTS**

Proposed: Discuss future agenda items and announce upcoming events of relevance or interest.

**TIME AND PLACE OF NEXT MEETING:**

1. **SPECIAL MEETING**  
Proposed: Meet Thursday, September 7, 2006
2. **REGULAR MEETING**  
Proposed: Meet Thursday, September 21, 2006, 6:00 pm in Community Clubhouse #2 at Carmichael Park.

**RECESS TO CLOSED SESSION**

**CLOSED SESSION GOVERNMENT CODES:**

**PUBLIC EMPLOYEE APPOINTMENT**

Interim District Administrator  
Pursuant to California Government Code §54957

**PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE**

Pursuant to California Government Code §54957

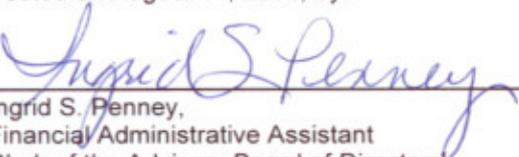
**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation - one case.  
Pursuant to California Government Code §54956.9(b)

**RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT**

**ADJOURNMENT**

Posted on August 14, 2006, by:

  
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Ingrid S. Penney,  
Financial Administrative Assistant  
Clerk of the Advisory Board of Directors