

**CARMICHAEL RECREATION & PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
JANUARY 26, 2006**

**CONSENT ITEM # 1**

**CALL TO ORDER**

Call to order: The regular meeting of the Carmichael Recreation & Park District Advisory Board of Directors was called to order at 6:00 PM by Chairman Safford.

Roll Call:

Directors Present: Berns, Dover, Safford, and Tateishi

Staff Present: Maddison, Murray, and Penney

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION.** – Nothing to report.

**CONSENT ITEMS**

**1. Minutes:**

November 17, 2005 – Regular Meeting  
December 1, 2005 – Special Meeting  
December 3, 2005 – Park Tour  
December 6, 2005 – Board Training  
December 15, 2005 – Regular Meeting  
January 5, 2006 – Special Meeting  
January 12, 2006 – Special Meeting

**2. Financial Statements:**

October 31, 2005  
November 30, 2005

**3. Accounts Payable:**

November 2005  
December 2005

**4. Accounts Receivable:**

December 2005  
January 2006

**5. Activity Reports:**

November 2005  
December 2005

**6. Tenant Lease Schedules:**

December 2005  
January 2006

**MOTION #1**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to approve the consent matters, as presented. UNANIMOUS VOTE.

**ACTION AND PRESENTATION ITEMS**

## **1. 2006 Standing Committee Members (Safford)**

### **MOTION #2**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to approve the standing committee assignments for 2006. UNANIMOUS VOTE.

## **2. 2006 Ad Hoc Committee Members (Safford)**

### **MOTION #3**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to approve the ad hoc committee member assignments for 2006. UNANIMOUS VOTE.

**3. District Internal Control Procedures (Penney)** – Discussion and follow up from meeting with the County Audits Division. Staff will report back with recommended changes.

**4. Palm Avenue Site Update (Penney)** – Presentation regarding options for sale of surplus property and development of the park. It was the consensus of the Advisory Board to continue this item to a public hearing for February 16, 2006 to receive input from the neighborhood.

**5. Interim District Administrator (Safford)** – Update report on process. The Advisory Board has forwarded their recommendation of Jack Harrison to the Sacramento County Board of Supervisors. The Sacramento County Board of Supervisors will vote on the item at their February 8, 2006 meeting.

**6. Sacramento Fine Arts Center (Kerth, Murray)** – Approval sought for granting used chairs to the Sacramento Fine Arts Center.

### **MOTION #4**

M: Berns; S: Dover – The Advisory Board voted unanimously to approve granting used chairs to the Sacramento Fine Arts Center. UNANIMOUS VOTE.

**7. Charles C. Jensen Botanical Garden (Kerth, Maddison)** – Approval sought for removal and replacement of a covered bridge in the botanical garden.

### **MOTION #5**

M: Berns; S: Dover – The Advisory Board voted unanimously to approve the removal of the covered bridge and replacement with a steel bridge at the Charles C. Jensen Botanical Garden. UNANIMOUS VOTE.

**8. Ethics Training (Penney)** – Discussion regarding new legislation affecting the Advisory Board and opportunities to attend workshops. The Advisory Board will contact staff re: registration. Chairman Safford referred to policy committee the possibility of including staff for ethics training.

**9. Unfair Practice Charge (Penney)** – The District received information regarding UPC #SA-CE-379-M. Because the information included a confidential personnel matter, information was not disclosed in the public meeting.

**10. Staff Reports (Kerth, Maddison, Murray, and Penney)** – Following review of the maintenance report section on the Schweitzer Grove Nature Area, the Advisory Board scheduled a public meeting

for February 16, 2006 to receive public testimony on the issues regarding the urban forest in the nature area.

**11. Advisory Board Reports** – Director Dover reported about the Carmichael Little League sign-ups and recent inspection with District staff regarding fencing, bleachers, electrical, in-field, dug-out areas, etc.. Director Tateishi shared about his plan to attend the CPRS Conference to be held in March on Ontario, CA. Director Berns shared about the installation dinner for the Carmichael Chamber of Commerce, scheduled for Saturday evening, January 28, 2006. Chairman Safford thanked the District staff for their efforts with the change of format of the agenda.

**NEW BUSINESS** – Nothing to report.

**TIME AND PLACE OF NEXT MEETING** – The next regular Advisory Board Meeting is scheduled for Thursday, February 16, 2006, 6:00 PM in the Community Clubhouse at Carmichael Park. There is a special meeting scheduled for Thursday, February 9, 2006 at 6 PM, in the Community Clubhouse at Carmichael Park and a special meeting – budget workshop scheduled for 6 PM, Monday, February 27, 2006, in the Community Clubhouse at Carmichael Park.

**CLOSED SESSION**

**1. Liability Claims**

Pursuant to California Government Code § 54956.95:

Jennifer Howard (& Anthony Lavario) v Carmichael Recreation & Park District

Penny Kelley v Carmichael Recreation & Park District

**2. Personnel Matters**

Pursuant to California Government Code § 54957:

Public employee discipline/dismissal/release.

**RETURN TO OPEN SESSION**

**Closed Session Report: No action was taken on the closed session items.**

**Adjournment:** The Advisory Board adjourned the meeting at 7:50 PM.

Sincerely,

Ingrid S. Penney, FAA

APPROVED BY:

ATTESTED BY:

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GERALD DOVER  
CHAIRMAN TO THE BOARD

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INGRID S. PENNEY  
CLERK OF THE BOARD