

CARMICHAEL RECREATION & PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
MARCH 23, 2006

CONSENT ITEM #1

CALL TO ORDER

Call to order: The regular meeting of the Carmichael Recreation & Park District Advisory Board of Directors was called to order at 6:00 PM by Chairman Safford.

Roll Call:

Directors Present: Berns, Dover, Safford, and Tateishi

Staff Present: Harrison, Maddison, and Penney

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION. – Nothing to report.

CONSENT ITEMS

1. Minutes:

February 16, 2006 – Regular Meeting

March 1, 2006 – Special Meeting

2. Financial Statement:

January 31, 2006

3. Accounts Payable:

February 2006

4. Accounts Receivable:

March 2006

5. Activity Report:

February 2006

6. Tenant Lease Schedule:

March 2006

MOTION #1

M: Tateishi; S: Dover – The Advisory Board voted unanimously to approve the consent matters, as presented. UNANIMOUS VOTE.

CORRESPONDENCE

Letter from Fulton-El Camino Recreation & Park District advising that they may be increasing their liability insurance for the Park Ranger Program and the possibility of renegotiating our contract or having us assume liability.

ACTION ITEMS

1. Fingerprinting and Criminal Background Check (Penney)

Change of custodian of records to Jack Harrison, Interim District Administrator and Ingrid Penney, Financial Administrative Assistant (the Department of Justice recommended co-custodians).

Motion #2

M: Tateishi; S: Berns – The Advisory Board voted unanimously to approve the staff recommendation to change the custodian of records to Jack Harrison and Ingrid Penney for the fingerprinting and criminal background program. UNANIMOUS VOTE.

2. Carmichael Gala Fireworks Committee (Kerth)

The Carmichael Chamber of Commerce requests that we co-sponsor the 2006 program. The co-sponsorship includes a commitment of staff time and funding up to \$5000. Jan Otto, with the Carmichael Chamber of Commerce made a presentation regarding the signature program for the Carmichael Community and the increasing challenge the committee faces with fund raising efforts. The corporate sponsors are not available and/or at the level of support as they have been in past years. The committee is seeking support from Carmichael RPD as a key sponsor of the event.

Motion #3

M: Tateishi; S: Dover – The Advisory Board voted to approve co-sponsorship of the 2006 program, involving a commitment of staff time, funding for the portable restrooms, and \$1000; that the committee can return in May, if additional funds are needed. Ayes: Dover, Safford, and Tateishi
Noes: None Abstained: Berns Absent: None.

3. Tree Removal Service at Schweitzer Grove Nature Area

The Western Chapter of the International Society of Arboriculture (WCISA) requests the District to sponsor an event to create a fire break and remove standing dead trees during the month of May 2006. Gabe with the WCISA made a presentation to the Advisory Board regarding their proposal and past volunteer workdays by the association.

Motion #4

M: Berns; S: Tateishi – The Advisory Board voted unanimously to support the staff recommendation; directed staff to work with the WCISA to define the fire break and tree removal area for the proposal, receive input from the Sacramento Metro Fire District and neighbors, and report back to the Advisory Board. Unanimous.

PRESENTATION ITEMS

1. Boy Scout Program (Sky Pohle)

Sky Pohle, Scout Master for Carmichael Boy Scout Troop 55, made a presentation of their program which meets at District sites and assists the District with clean up of the grounds and facilities at the Garfield property and community events, such as the annual Egg Hunt. The troop is appreciative of their partnership with the District.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

JURISDICTION: Michael Cleavenger, a boy scout, made a presentation of his eagle scout project to the Advisory Board. He received donations of labor and material to refurbish the skate park ramps. He shared the benefits of scouting for young people, providing many opportunities for growth and mentoring.

2. Staff Reports (Harrison, Kerth, Maddison, Murray, and Penney) – Received and filed.

3. Advisory Board Reports – Director Tateishi shared highlights of the CPRS Conference in

Ontario. He has completed his board service in the CAPRCBM. Director Berns invited the Advisory Board and staff to attend the upcoming Chamber Luncheon, March 28, 2006, where the featured speaker/guest will be Joyce Arredondo. Director Dover shared the date for opening ceremonies for Carmichael Little League on March 25, 2006.

NEW BUSINESS – The Advisory Board requested that the staff begin to spotlight a park(s) each month.

TIME AND PLACE OF NEXT MEETING – The next regular Advisory Board Meeting is scheduled for Thursday, April 20, 2006, 6:00 PM in the Community Clubhouse at Carmichael Park. The Advisory Board has scheduled a special meeting for Thursday, April 6, 2006 at 6:00 PM, in the Community Clubhouse at Carmichael Park. A special meeting will also be held Thursday, March 2, 2006 at 6 PM, in the Community Clubhouse at Carmichael Park.

RECESS TO CLOSED SESSION

1. Liability Claims

Pursuant to California Government Code § 54956.95:

Penny Kelley v Carmichael Recreation & Park District

Sean Tariel v. Carmichael Recreation & Park District

RETURN TO OPEN SESSION

Closed Session Report: Information was received; however, no action was taken.

Adjournment: The Advisory Board adjourned the meeting at 7:30 PM.

Sincerely,

Ingrid S. Penney, FAA

APPROVED BY:

ATTESTED BY:

BARBARA SAFFORD
CHAIRMAN TO THE BOARD

INGRID S. PENNEY
CLERK OF THE BOARD