

CARMICHAEL RECREATION & PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
APRIL 20, 2006

**CONSENT  
ITEM 1A**

**CALL TO ORDER**

Call to order: The regular meeting of the Carmichael Recreation & Park District Advisory Board of Directors was called to order at 6:00 PM by Chairman Safford.

Roll Call:

Directors Present: Berns, Dover, Safford, and Tateishi

Staff Present: Harrison, Kerth, Maddison, Murray, and Penney

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION.** – Sanford Kozlen presented a resolution by the Kiwanis in support for the Carmichael Recreation & Park District aquatic facilities. He also addressed the Advisory Board regarding interest and support for a consolidation of the Carmichael and Mission Oaks Recreation & Park Districts, citing benefits to the greater community. He expressed concern that the District would proceed with filling the District Administrator's position ahead of evaluating consolidation.

**CONSENT ITEMS**

1. **Minutes:** March 23, 2006 – Regular Meeting
2. **Financial Statement:** February 28, 2006
3. **Accounts Payable:** March 31, 2006
4. **Accounts Receivable:** April 2006
5. **Activity Report:** March 2006
6. **Tenant Lease Schedule:** April 2006

**MOTION #1**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to approve the consent matters, as presented. UNANIMOUS VOTE.

**CORRESPONDENCE**

Thank you letter from a parent of a child who participated in the boy's elementary basketball program at the Schweitzer campus. Received and filed.

**ACTION ITEMS**

1. **La Sierra Community Center: IES – Facility Solutions Proposal (Harrison, Maddison)**  
A recommendation was made to contract with Indoor Environmental Services to evaluate utility services at the center to determine possible cost savings. Maddison indicated that the boilers were the catalyst for this proposal, providing an opportunity to address replacement of this technology and the financial mechanism to fund their replacement. Stan Butts, from IES, highlighted their proposal and how they have successfully assisted other public agencies with their utility service issues; helped them with replacement and reduced utility operational expenses.

## **Motion #2**

M: Dover; S: Tateishi – The Advisory Board voted unanimously to approve the staff recommendation to contract with IES to evaluate and to determine cost savings for utilities at the La Sierra Community Center. UNANIMOUS VOTE.

### **2. CARPD Conference (Penney)**

The CARPD conference will be held at the Cal Neva Resort Hotel & Spa, North Shore Lake Tahoe, May 4-6, 2006. The Advisory Board indicated that they were not available to attend; however, Harrison and Penney will attend.

### **3. Sacramento County Alcohol & Drug Advisory Board (Penney)**

A request was made for a rental fee reduction for the use of the John Smith Hall for May 1, 2006. This item was referred back to staff to update the facility policy regarding government agency use.

## **Motion #4**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to waive the fees for the rental of the John Smith Hall for May 1, 2006, by the Sacramento County Alcohol & Drug Advisory Board. UNANIMOUS VOTE.

### **4. Schweitzer Grove Nature Area (Harrison, Maddison)**

A proposal was made by the Western Chapter of the International Society of Arboriculture (WCISA) to sponsor an event to create a fire break and remove standing dead trees in May 2006 (continued from 3/23/06).

## **Motion #5**

M: Dover; S: Tateishi – The Advisory Board voted unanimously to approve the staff recommendation to sponsor an event at the Schweitzer Grove Nature Area to create a fire break and remove standing dead trees in May 2006. UNANIMOUS VOTE.

### **5. Fiscal Year 2006-07 Budget (Penney)**

The Advisory Board scheduled a workshop date, concurrent with the next regular meeting, May 18, 2006, to review the capital improvement program and operations budget update.

### **6. Recruitment Process for the District Administrator and Manager of Facilities & Park Services (Harrison)**

It was the consensus of the Advisory Board to defer the recruitment process until the issue of consolidation has been evaluated; that this issue should be revisited in August or September 2006. Chairman Safford re-activated the ad-hoc committee for Re-organization/Consolidation of Dover/Tateishi; however, Dover declined and suggested that Berns could serve with Tateishi, instead. It was the consensus of the Advisory Board to schedule a special meeting for May 4, 2006 for initial review of this issue.

## **PRESENTATION ITEMS**

### **1. Advisory Board Opening/Update (Harrison)**

Harrison reported that the County has received several applications from interested residents; that the Sacramento County Board of Supervisors will be taking up this matter on May 10, 2006, or otherwise sometime in May 2006.

**2. Staff Reports (Harrison, Kerth, Maddison, Murray, and Penney) –** Received and filed.

**3. Advisory Board Reports –** Director Tateishi, as past president, has a meeting of CAPRCBM on May 6 & 7, in Oakland. Director Berns invited the Advisory Board and staff to attend the upcoming Chamber Luncheon, April 25, 2006 and the rededication of the Sheriff's Memorial Park on Wednesday, May 3, 2006 at 10 AM, 1000 Riverwalk Drive, Carmichael. Chairman Safford suggested that the District plan a retirement party for Ron Cuppy.

**NEW BUSINESS –** Nothing to report.

**TIME AND PLACE OF NEXT MEETING –** The Advisory Board has scheduled a special meeting for Thursday, May 4, 2006 at 6:00 PM, in the Community Clubhouse at Carmichael Park. The next regular Advisory Board Meeting is scheduled for Thursday, May 18, 2006, 6:00 PM in the Community Clubhouse at Carmichael Park.

**RECESS TO CLOSED SESSION**

**1. Liability Claims**

Pursuant to California Government Code § 54956.95:

Penny Kelley v Carmichael Recreation & Park District

Sean Tariel v. Carmichael Recreation & Park District

**RETURN TO OPEN SESSION**

**Closed Session Report:** Information was received; however, no action was taken.

**Adjournment:** The Advisory Board adjourned the meeting at 7:30 PM.

Sincerely,

Ingrid S. Penney, FAA

APPROVED BY:

ATTESTED BY:

\_\_\_\_\_  
BARBARA SAFFORD  
CHAIRMAN TO THE BOARD

\_\_\_\_\_  
INGRID S. PENNEY  
CLERK OF THE BOARD