

**CARMICHAEL RECREATION & PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
DECEMBER 11, 2006**

**CALL TO ORDER**

Call to order: The regular meeting of the Carmichael Recreation & Park District Advisory Board of Directors was called to order at 6:00 PM by Chairman Safford.

Roll Call:

Directors Present: Berns, Dover, Safford, Tateishi, and Younger

Staff Present: Harrison, Kerth, Maddison, Murray, and Penney

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION.**

**CORRESPONDENCE:**

- 1. Thank You Letter to Congressman Dan Lungren**  
Donation to the 2006 Holiday Tree Lighting Program.
- 2. Thank You Letter to Supervisor Susan Peters**  
Donation to the 2006 Holiday Tree Lighting Program.
- 3. State of California, Dept of Parks & Recreation**  
Office of Grants Update Regarding Propositions 84 and 1c

**ACTION ITEMS:**

- 1. Election Of 2007 Officers: (Penney)**  
Chairman, Vice Chairman, and Secretary.

**Motion #1**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to elect Director Berns to the office of Chairman. UNANIMOUS VOTE.

**Motion #2**

M: Dover; S: Berns – The Advisory Board voted unanimously to elect Director Tateishi to the office of Vice Chairman. UNANIMOUS VOTE.

**Motion #3**

M: Tateishi; S: Berns – The Advisory Board voted unanimously to elect Director Younger to the office of Secretary. UNANIMOUS VOTE.

- 2. Holiday Office Schedule:(Penney)**  
Proposed Schedule for the District Office during the week of December 24 through 30, 2006.

**Motion #4**

M: Berns; S: Dover – M: Tateishi; S: Dover – The Advisory Board voted unanimously to elect Director Berns to the office of Chairman. UNANIMOUS VOTE.

**3. IES Contract and Lease Agreement with Municipal Finance Corporation:  
(Maddison/Penney)**

Energy Savings Study for the La Sierra Community Center. Approval was sought to recommend a contract with IES for improvements and lease funding submission to the Sacramento County Board Of Supervisors for final approval.

**Motion #5**

M: Berns; S: Younger – The Advisory Board voted unanimously to recommend a contract with IES for equipment and services and lease funding through Municipal Finance Corporation submission to the Sacramento County Board of Supervisors for final approval. UNANIMOUS VOTE.

**4. County Delegated Purchasing Authority: (Harrison)**

Involved a proposal to increase the purchasing limits for the dependent special districts.

**Motion #6**

M: Tateishi; S: Dover – The Advisory Board voted unanimously to approve the draft resolution and authorize staff to move forward to the Sacramento County Board of Supervisors to seek increased purchasing authority limits for the dependent special districts. UNANIMOUS VOTE.

**5. Nexus Study Contract: (Harrison)**

Involved a proposal to enter into contract with SCI for a Nexus Study for Park Impact Fees.

**Motion #7**

M: Dover; S: Tateishi - The Advisory Board voted unanimously to approve the staff recommendation to enter into contract with SCI for a Nexus Study for Park Impact Fees. UNANIMOUS VOTE.

**PRESENTATION ITEMS:**

**1. Plans For December 16, 2006 Advisory Board/Staff Meeting: (Harrison)**

Proposed Work Plan/Objectives for 2007 were presented for further review at the special meeting, December 16, 2006.

**2. Master Plan Project: (Harrison/MIG)**

Presentation by Lynn Weigand and Jerry Draggoo, of MIG, regarding the District Wide Master Plan Project. Discussed project overview, timeline, outreach strategies, end product plan and implementation strategy. Received Advisory Board input regarding their objectives of the project.

**3. Staff Reports (Harrison, Kerth, Maddison, Murray, and Penney)**

Receive and discussion presentation.

**4. Advisory Board Member Reports**

Director Tateishi reported that he and Tracy will be meeting with a member of Kiwanis regarding possible donations to the District.

**NEW BUSINESS**

Future Agenda Items/Upcoming Events: Nothing to report.

**TIME AND PLACE OF NEXT MEETING:**

**1. Special Meeting - Proposed Work Plan/Objectives for 2007.**

Meet Saturday, December 16, 2006, 8:30 AM in the Garfield House, 8516 Fair Oaks Blvd., Carmichael.

**2. Regular Meeting:**

Meet Thursday, January 18, 2007, 6:00 PM in Community Clubhouse #2 at Carmichael Park.

**CLOSED SESSION:**

**Public Employment**

Administrative Analyst

Pursuant to California Government Code §54957

**Conference With Labor Negotiators**

Agency Designated Representatives: Jack Harrison and Ingrid Penney

Represented Employees: AFSCME

Pursuant to California Government Code §54957.6.

**CLOSED SESSION REPORT:**

**RE: Public Employment** – Information was received; no action taken.

**RE: Conference With Labor Negotiators:**

**Motion #8**

M: Dover; S: Berns - The Advisory Board voted to approve the staff recommendation, subject to AFSCME membership ratification within 7 days from December 11, 2006, to approve the salary schedule and salary adjustments, attached, effective October 8, 2006 for full-time employees and October 9, 2006 for part-time employees; to agree to offer Linda Staff regular employment of a least 20 hours per week, 52 weeks a year, in order to make Ms. Staff eligible for health coverage. The vote carried, as follows: AYES: Director Berns, Dover, Safford, and Younger NOES: Director Tateishi ABSENT: NONE ABSTAINED: NONE.

Director Tateishi was happy that the Advisory Board supported the recommendation; however, acknowledged that Advisory Board had previously attempted to award the changes on two separate occasions. It is his hope and he looks forward to a MOU in the coming year.

**ADJOURNMENT:** The Advisory Board adjourned the meeting at 9:15 PM.

Sincerely,

Ingrid S. Penney, ASM

APPROVED BY:

ATTESTED BY:

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BONNIE BERNS  
CHAIRMAN TO THE BOARD

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INGRID S. PENNEY  
CLERK OF THE BOARD