

CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
August 21, 2008 SPECIAL MEETING

Directors: Dover, Safford, Tateishi, and Younger

CALL TO ORDER: The special meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 4:05 p.m. by Chairman Tateishi.

ROLL CALL:

Directors Present: Dover, Safford, Tateishi, and Younger

Staff Present: Harrison, Eppler, Kerth, Murray, Penney, Van Alstyne and Yarber

TIMED MATTER 4:00 P.M.

ACTION ITEM:

1. FY 2008-09 STAFF WORK PLAN

The FY 2008-09 Staff Work Plan was presented by Staff and reviewed by the Advisory Board. The Work Plan will be reviewed quarterly and revised if necessary.

Motion 1

M: Dover; S: Younger – The Advisory Board voted to approve the FY 2008-09 Staff Work Plan as presented.

UNANIMOUS VOTE

RECESS & RECONVENE - The Advisory Board recessed at 5:15 p.m. and reconvened at 6:00 p.m.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was led by Director Dover

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED ON THE AGENDA - None

CONSENT ITEMS:

1. **MINUTES**
July 21, 2008 – Regular Meeting
2. **FINANCIAL STATEMENT**
June 2008
3. **ACCOUNTS PAYABLE**
June and July 2008
4. **ACCOUNTS RECEIVABLE**
August 2008
5. **RANGER MONTHLY REPORT**
July 2008

Motion 2

M: Younger; S: Safford – The Advisory Board voted to approve Consent Items 1 – 6 as presented. UNANIMOUS VOTE

CORRESPONDENCE:

Email Correspondence between Doug Williams and Administrator Harrison was received and filed.

Letter from Edward Hart was received too late to be agenized but was reviewed by the Advisory Board. Staff is preparing a response. Letter was received and filed.

PRESS/NEWSPAPER ARTICLES:

The following News Paper Articles were reviewed:

1. Park District Seeks Patriots – Arden Carmichael News – July 2, 2008
2. Building a Better Ride – Arden Carmichael News – July 24, 2008
3. Undeveloped Park Sites Inventoried – Sacramento Bee – August 7, 2008

- Administrator Harrison said there were several inaccuracies in the Sacramento Bee article dated August 7, 2008.
1. The District is holding a series of Public Workshops not public hearings regarding the four park sites.
 2. There are no existing appraisals for the 41 acres of undeveloped park land.
 3. A soccer field is not recommended for Sutter Park and is not consistent with the Master Plan.
 4. The last Master Plan was done in 1984, not 10 years ago.
- Director Tateishi requested staff to contact the Sacramento Bee and notify them of the inaccuracies.

ACTION ITEMS:

2. CHANGES FOR PATRIOTS' PARK WALL OF HONOR GUIDELINES APPROVAL OF WALL OF HONOR NOMINEES

Tracy Kerth explained the recommendation for changing the criteria for nominations to the Wall of Honor. The geographic area should include all of Carmichael rather than just the District boundaries and it should also include those who worked or served in Carmichael at the time of their death.

Seven of the eight nominations received by the District were recommended by staff to the Advisory Board for approval. The Advisory Board was addressed by Laura Spencer the mother of Private First Class Raymond Nigel Spencer Jr. and James Byrnes the brother of First Lieutenant, Robert Scott Byrnes. Director Tateishi thanked those who came and stated we are honored to honor those who gave their lives. He invited everyone to the Grand Opening ceremony on being held November 15th at the Grand Opening of Patriots' Park.

Motion 3

M: Safford; S: Dover – The Advisory Board voted to modify the guidelines for nominations for the Wall Of Honor at Patriots Park to include all people who live and/or work in Carmichael. UNANIMOUS VOTE

Motion 4

M: Safford; S: Younger – The Advisory Board voted to approve the staff recommended nominations for the Wall of Honor. Those approved include: Sgt. Ronald L Coffelt, First Lieutenant, Robert Scott Byrnes, CHP Officer Ronald Eugene Davis, Fireman Dean Wesley Rhoades, Deputy Sheriff Kevin Patrick Blount, Private First Class Raymond Nigel Spencer Jr. and Deputy Sheriff Joseph Michael Kievernagel. UNANIMOUS VOTE

3. RATIFICATION OF FY 2008-09 FINAL BUDGET

The FY 2008-09 Final Budget was presented by Ingrid Penney to the Advisory Board for approval.

Motion 5

M: Dover; S: Younger – The Advisory Board voted to approve the ratification of the adjustments to the Fiscal Year 2008-09 Final Budget and approved the new salary schedule and staffing table with total net adjustments of \$1,228,572 for a Total Budget of 4,901,189 as follows: Revenues of \$4,725,658; carry-over of \$175,531. Expenditures include Salaries & EE Benefits \$2,541,668; Services & Supplies \$1,235,136; Interest & Assessments \$94,236; Capital Improvements \$652,275; and Contingency \$377,874 totaling \$4,901,189. UNANIMOUS VOTE

PRESENTATION ITEMS:

1. PATRIOTS' PARK

Administrator Harrison stated there have been some issues which he is working on resolving with Sacramento County and the utility companies. The park will be completed in October and remain closed for the growth period until November 15th. Patriots' Park provides a model for the community to see how a new park is developed and how it improves the neighborhood.

2. ADVISORY BOARD MEMBER REPORTS

Director Dover stated the Fair Oaks Corridor Committee will be making their final recommendation to the Board of Supervisors. He will continue to seek approval for an entrance to Carmichael Park off of Fair Oaks Blvd. but does not think it is likely at this time.

Director Tateishi and Administrator Harrison met with Supervisor Peters. She is very supportive of the work the Carmichael Recreation and Park District is doing. She will continue to be kept informed.

3. PARK SITE MASTER PLANS

Administrator Harrison stated the July 26th workshops for the undeveloped park sites were very well attended with over 200 people from the community participating. The Jan Drive site had the largest

group. The workshop minutes are on the web site. The topographical surveys are near completion including tree surveys for each site. County Real Estate will be asked to do appraisals if necessary. In September, the consultants will hold the second of three series of workshops. The Advisory Board can expect to see the site plans in October.

4. COMMITTEE FOR CARMICHAEL AQUATICS PROJECT

Six committee members went on the field trip to see the Wackford Aquatic Center, the Sam Pannel Aquatic Center, and the newly built, Mission Oaks RPD, Swanston Spray Park. The CAP Committee will do a big kick off at Founders Day. Information will be provided to the community including a rendering of an Aquatic Center showing what could be built at Carmichael Park.

5. QUARTERLY ADMINISTRATIVE STAFF REPORT

The report was reviewed by the Advisory Board and activities in general were discussed. Administrator Harrison said the Master Plan language changes regarding Schweitzer Grove were approved and adopted by the Board of Supervisors on August 19, 2008.

6. STAFF REPORT

Administrator Harrison and Lee Ann Yarber met with Supervisor Peters presenting a design for the Reader Board to be placed in Carmichael Park. Supervisor Peters suggested a more rustic sign would compliment the park. Staff has developed a new sign and will present the new design to Supervisor Peters before bringing it to the Advisory Board for approval.

NEW BUSINESS - none

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

1. Memorial Bench Dedication for Bonnie Berns – August 23, 2008 – 10:00a.m. Carmichael Park
2. CAP Meeting – August 27, 2008 – 6:00 p.m. –Community Clubhouse 2
3. Founders Day – September 20, 2008 – 10:00 a.m. to 4:00 p.m. – Carmichael Park
4. Sutter Public Workshop #2 – September 23, 2008 6:00 p.m. - Community Clubhouse 2
5. Capra Park Public Workshop #2 – September 25, 2008 6:00 p.m. - Community Clubhouse 1
6. Jan Drive Public Workshop #2 – September 25, 2008 7:30 p.m. - Community Clubhouse 1
7. O'Donnell Heritage Public Workshop #2 – September 25, 2008 6:00 p.m. - Community Clubhouse 2
8. Public Hearing – October 16, 2008 – 6:00 p.m. – Proposed Park Site Plans – Carmichael Park
9. Patriots' Park Grand Opening – November 15, 2008 – 10:00 a.m. Patriots' Park

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: Thursday, September 18, 2008, 6:00 pm in Community Clubhouse #2 at Carmichael Park

CLOSED SESSION ITMES WERE REMOVED FROM THE AGENDA

ADJOURNMENT – The meeting was adjourned at 7:00 p.m. by Peter Tateishi

Respectfully submitted,

Celeste Van Alstyne,
Administrative Secretary

APPROVED BY:



PETER TATEISHI
CHAIRMAN OF THE BOARD

ATTESTED BY:



CELESTE VAN ALSTYNE
CLERK OF THE BOARD