

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
September 17 2009 REGULAR MEETING**

**Directors: Brown, Borman, Dover, Safford, and Younger**

**CALL TO ORDER:** The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:10 p.m. by Chairman Younger.

**ROLL CALL:**

Directors Present: Brown, Dover, and Younger  
 Directors Absent: Borman, Safford  
 Staff Present: Harrison, Kerth, Maddison and Van Alstyne

**PLEDGE OF ALLEGIANCE – Boy Scout Troop 55 led the Pledge of Allegiance**

**LOYALTY OATH** – Angela Villa Brown took the Loyalty Oath and accepted the position of Advisory Board Member for the Carmichael Recreation and Park District.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA - None**

**CONSENT ITEMS:**

1. **MINUTES**  
August 20, 2009 – Regular Meeting
2. **FINANCIAL STATEMENT**  
July 2009 - Deferred to October 09 Meeting
3. **ACCOUNTS PAYABLE**  
August 2009
4. **ACCOUNTS RECEIVABLE**  
September 2009

**Motion 1**

**M: Dover; S: Brown – The Advisory Board voted to approve Consent Items 1, 3, and 4 as presented.  
MOTION CARRIES.**

**CORRESPONDENCE:** Received and filed.

August 19, 2009	Letter from Janet Dailey to each Advisory Board Member
August 30, 2009	Email from Frank Russell to each Advisory Board Member
August 31, 2009	Letter from Kathryn Hall to each Advisory Board Member & Administrator with District Reply
September 2, 2009	Post Card from a SFAC Member to Dave Younger
September 5, 2009	Letter from Sherry Painter to Dave Younger
September 11, 2009	Letter from Lora Cammack, Co-Chair Carmichael Creek Neighborhood Association to all Advisory Board Members.

**NEWSPAPER ARTICLES:** Received and filed.

Carmichael Times	July 29, 2009 – Carmichael Park Gets Between a Rock and a Blues Place
Carmichael Times	August 19, 2009 – Tiny Tots Graduate Tops
Carmichael Times	August 19, 2009 – Carmichael Recreation Fall Classes
Carmichael Times	August 26, 2009 – Kudos to Everyone That Saved the Famous dynamite Tree!
The Commentator	August, 2009 – “If we build it, they will come”

## **ACTION ITEMS:**

### **1. FY 2009-10 STAFF WORK PLAN –REVISED**

#### Staff Presentation:

Administrator Harrison discussed the revised work plan stating staff has committed to the plan and is confident the planned activities will be completed by the end of the fiscal year.

### **Motion 2**

**M: Dover; S: Brown – The Advisory Board voted to approve the FY 2009-10 Staff Work Plan as Presented.**

**MOTION CARRIES.**

## **PRESENTATION ITEMS:**

### **1. SACRAMENTO FINE ARTS CENTER**

#### Staff Presentation:

Administrator Harrison stated this Presentation Item was requested by Thomas Ford, President of the Sacramento Fine Arts Center (SFAC). The Advisory Board has been given background information and copies of the letter from Thomas Ford. Park District has been paying a portion of the utilities for the SFAC and is no longer able to justify this action. The District was advised by their Real Estate Agent the area is a prime lease location. The district would like the SFAC to pay for their utilities at the La Sierra Community Center. A proposal was received from the SFAC offering to pay \$1710 per month for utilities and they are willing to pay a graduated increase as they can afford starting in 2011. The District will be meeting with SFAC to discuss terms for a long term lease.

#### Guest Presentation:

Thomas Ford, President, Sacramento Fine Arts Center Board gave a power point presentation covering the background of the SFAC. Key points included: history, volunteer hours, donations, Mission Statement, affiliated clubs, activities, art shows, and the value of the Sacramento Fine Arts Center to the community.

#### Public Comment:

Beverly Fields: Stated she has taught for sixteen years at the SFAC and has been a member for twenty years. The volunteers are an inspiration to all.

Sarah Solis: Stated how important the SFAC is to the community. The center was very beneficial to her when she moved to the community. She is now the Art Department Chairman at American River College and has taken classes from American River College to the SFAC to see the art exhibitions.

Ann Bowns: Provided an example of the art work available for sale in the gift shop at the SFAC.

Richard Turner: Stated the SFAC is a recreational treasure in our midst. The District provided them with the motivation to establish a 10 Year Plan. He thanked the District and looks forward to working together.

### **2. SUTTER-JENSEN PROJECT UPDATE**

#### Staff Presentation:

Administrator Harrison provided some background on the approved Sutter Jensen Park Site Plan Option B which has 4.4 acres designated as surplus land. The County has provided a Negative Declaration with mitigation for tree protection/replacement. The Master Park Site Plan will go before the County Board of Supervisors on November 3 for approval. There will be an opportunity for public comment at that meeting. A recommendation will be made to the County Board of Supervisors to include a stipulation to allow a one year period to pass before any land is surplus. At that time, the District will review the land value and also any efforts District residents have made toward raising funds for park development. The Carmichael Water District has also offered to provide assistance in park development to help keep costs as low as possible.

Administrator Harrison has met with neighborhood representatives and discussed the O'Donnell Park Site and how the funds were raised to avoid surplussing land. The Staff and Advisory Board do not want to sell land but through the Master Plan process it became evident that new parks are desired by the community. Prior to the adoption of the Master Site Plan, there were five public meetings regarding Sutter Jensen with over 100 people participating.

The County will be presented the same Master Site Plan that was approved by the District Advisory Board on December 18, 2008. There will be no need for any other action to be taken by the Advisory Board.

**Public Comments:**

Laura Commack Co-Chair, Carmichael Creek Neighborhood Association: Provided a letter to the Advisory Board with the results of the survey that was mailed out by the Carmichael Water District. She stated they do not want land sold and would prefer to see the development done in phases as funds become available. She provided statistics showing that some residents do not want park-owned land sold.

Ann Berner: Originally thought the surplus land being reduced from 6.7 acres to 4.4 was not too bad but has since changed her mind. She expressed the cost of developing the site is much higher than the O'Donnell Park Site and that it should be a community effort rather than up to the area neighbors to raise funds.

Greg Veolm: Stated he has lived in the neighborhood for twenty years. He proposed the Advisory Board leave their options open and revisit the selling of land when it comes back in one year.

Manda Ness, President Carmichael Creek Neighborhood Association: Provided a letter to the Advisory Board. Asked questions to determine if the plan that will go to the County can be changed to remove the surplus of land.

Dave Younger: Stated the plan can be brought back anytime by the Advisory Board but he does not see the need. All options were considered when the Master Plan was approved. The one year stipulation is good. During that time the Board will continue to be informed by Administrator Harrison of any funding developments.

Gerald Dover: The Advisory Board is transparent. They will not make any decisions that are detrimental to the District or residents.

**3. FOUNDERS DAY EVENT UPDATE**

Staff Presentation:

Tracy Kerth gave an overview of the events taking place at the Founder's Day Celebration. There will be music on two stages, a dinner, beer garden, fireworks, time capsule, etc. Peter Tateishi, Carmichael's Honorary Mayor, will be the Host.

**4. CAPP UPDATE**

Staff Presentation:

Administrator Harrison reviewed the door to door pre survey being done by the District with volunteers. The survey is being done on the weekends of September 12<sup>th</sup> and 19<sup>th</sup>. Residents are asked one question: in order to improve local park and recreation facilities throughout Carmichael; provide a new community swim center to replace the closed pool at Carmichael Park, and provide overdue repairs to Carmichael park, would they be willing to pay an annual assessment of \$49?

The residents they contacted will receive a mail survey. Based on the outcome of their responses, the District will know if this type of activity is productive. The mail survey will go out on September 28<sup>th</sup> to 9,000 property owners. The results will provide an accurate account of the outcome of a mail ballot which would go out in May 2010. On Wednesday, September 23<sup>rd</sup>, the Carmichael Times will feature a front page story on CAPP. The District will purchase 2,000 copies for distribution at Founder's Day and other events/places. The community should be well informed with all the educational outreach made by the CAPP Committee.

Dave Younger: Commented on the field trip the CAPP Committee took to the Gauche Aquatic Center in Yuba City. They were very impressed with the facility and the success it has had. The facility is much like the one proposed for Carmichael Park.

**5. O'DONNELL HERITAGE PARK UPDATE**

Staff Presentation:

Administrator Harrison said the neighbors achieved their fundraising goal and the Master Park Site Plan was approved on September 15<sup>th</sup> by the County Board of Supervisors. Ground breaking will be on October 10<sup>th</sup> and park completion is expected by May 2010.

Keith Maddison: They are gearing up to begin the work project. SMUD has been very responsive.

**6. GRUBB & ELLIS MARKET ANALYSIS & AMENDMENT TO AGREEMENT**

Staff Presentation:

Administrator Harrison reported Grubb and Ellis has provided a Market Report that was very encouraging. Other competitive school properties have now been purchased and the rates proposed for La Sierra Community Center space are on target. Jack has signed an extension of one year to the agreement with Grubb and Ellis. Laureate, which has been on a month to month lease, has agreed to a new lease for thirty-eight months and will be renting an additional 2,000 square feet of space.

**REPORTS**

**1. ADVISORY BOARD MEMBER REPORTS**

Dave Younger: Stated it was a pleasure to attend the County Board of Supervisors meeting on September 15<sup>th</sup> for the approval of the O'Donnell Master Park Site Plan. It was very positive for the County Board of Supervisors to approve the building of a new park when budgets cuts are so prevalent.

**2. STAFF REPORT**

Staff Presentation:

Administrator Harrison: The District is working with the Carmichael Kiwanis to create auxiliary park staff. The volunteers will work side by side one day a month to complete projects of their choosing. They will make a one year commitment and will be working with Keith Maddison to develop project ideas. They are hoping to have a crew of eight to twelve volunteers to start in January

Tracy Kerth: Provided a list of District events that are in the process of being planned. There are seventeen events which will be held between now and December. She also commented on the Pathway for the Blind saying the interpretive signs are being designed.

Angela Brown: Acknowledged the work of staff saying she is pleased in the increase of events the District is providing for the community.

Keith Maddison: Expressed he is pleased that Summer is coming to a close allowing staff to focus on O'Donnell Park and prepare space at LSCC for leasing.

Jack Harrison: Notified the Advisory Board that Celeste Van Alstynne will be leaving the District for employment with The Salvation Army. He expressed his appreciation for her work with the District during the past two and one half years. The Advisory Board Members also expressed their gratitude for her service to the District and stated she will be missed.

**NEW BUSINESS - none**

**FUTURE AGENDA ITEMS/UPCOMING EVENTS:**

1. **Carmichael Aquatic and Park Projects Committee Meeting** – September 30, 6:00 p.m. Community Clubhouse
2. **Carmichael 100<sup>th</sup> Year Founders Day Celebration** – September 26, 11:00 a.m. Carmichael Park
3. **O'Donnell Heritage Park Ground Breaking** – October 10, 11:00 a.m. O'Donnell Heritage Park
4. **Board of Supervisors Meeting** – November 3, 10:30 a.m. - Sutter Jensen Park Site Master Plan Presented for Approval

**TIME AND PLACE OF NEXT MEETING:**

**1. Regular Meeting**

Proposed: Thursday, October 15, 2009, 6:00 pm, Community Clubhouse #2 at Carmichael Park

**ADJOURNMENT** – The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Celeste Van Alstynne  
Administrative Secretary

APPROVED BY:

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DAVID YOUNGER  
CHAIRMAN OF THE BOARD

ATTESTED BY:

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INGRID S. PENNEY  
Administrative Services Manager  
Clerk of the Advisory Board of Directors