

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
MARCH 18, 2010 REGULAR MEETING**

Directors: Borman, Brown, Dover, Safford, and Younger

CALL TO ORDER: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:02 p.m. by Chairman Younger.

ROLL CALL:

Directors Present: Borman, Brown, Dover, Safford and Younger
Staff Present: Harrison, Kerth, Maddison, Yarber

PLEDGE OF ALLEGIANCE – Director Brown led the Pledge of Allegiance

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA – None

CONSENT ITEMS:

1. **MINUTES**
February 18, 2010 – Regular Meeting
March 11, 2010 – Facility Committee Meeting
2. **FINANCIAL STATEMENT**
January 2010
3. **ACCOUNTS PAYABLE**
February 2010
4. **ACCOUNTS RECEIVABLE**
March 2010
5. **GRANT APPLICATION RESOLUTION**
Recommending approval for Resolution to make application for Statewide Park Program Grant Funds #CP031810-01 Capra Park Site

Motion 1

M: Safford S: Brown – The Advisory Board voted to approve Consent Items 1 through 5, as presented. Unanimous vote.

CORRESPONDENCE: Received and filed

March 12, 2010, Carmichael Park District Senior Softball League – Letter of thanks for use of the Carmichael Park Softball Fields, and to Park personnel for keeping park well maintained.

NEWSPAPER ARTICLES: Received and filed

Carmichael Times – March 3, 2010 – Carmichael Recreation and Park District is announcing the following events for March; Community Workshops Scheduled Recreation Department Master Plan
Carmichael Times – March 10, 2010 – St. Patrick’s Day Concert with the SwingMasters
Carmichael Times – March 17, 2010 – Easter Egg Hunt and Pancake Breakfast

ACTION ITEMS:

1. **CAPP Recommendation**
Administrator Harrison said the committee started out two years ago as the Carmichael Aquatic Project (CAP) Committee, then later changed its name to Carmichael Aquatic and Park Projects (CAPP) Committee as the scope of the Committee changed. The Committee has decided not to recommend going forward in 2010 with the Benefit Assessment due to the economy and other issues, but to consider it for May or August of 2011. The Committee believes they have completed their chartered work but many if not all of the CAPP members would be available to help move these projects forward. CAPP recommendations and Staff recommendations differ in two ways: CAPP recommends \$5.3 million for the new aquatic center with 2 pools, \$2.0 million for repairs to other District facilities and \$1.2 million for 3 new parks; Staff recommends \$4.0 million for a multi-use recreation pool and children’s water play

area, \$3.3 million for repairs to other District facilities and \$1.2 million for 3 new parks. Staff believes a new committee should be formed that includes people interested in individual park development and repair projects, as well as those who support a new recreation pool and water play area in Carmichael Park.

Recommendation: The Advisory Board appoints a citizens committee by July to evaluate the CAPP and Staff proposals and to make a recommendation by fall relative to the components and timing for a Benefit Assessment election. It is also recommended that the Committee have broad representation from throughout the community and that all existing CAPP Committee members be invited to serve with this new group.

Administrator Harrison said if the new committee is appointed by July they should have a recommendation by December, which would allow sufficient time for a May or August election.

Ron Greenwood, CAPP Committee Chair, said the Committee felt that the Carmichael community is not behind this project enough right now. The community needs a pool and it would help property values and the community in general. He believes many CAPP members will join the new committee.

Public Comments:

Sandy Helland – Was happy to hear the report. Believes District should wait on the Benefit Assessment as long as they can due to the economy. She said she agrees with having a new committee with broader input and would like to see a pool that could evolve into something more elaborate that community would like later.

Dick Barbar – Said the Benefit Assessment is critical to the community, but is crucial to get community “buy-in” before going for election. Said he believes moving later and with greater citizen involvement would be better. Committee should be from all parts of the Carmichael community. Encouraged Advisory Board to follow the Staff recommendation. He said he was ready to assist with the process any way he could.

Discussion:

Director Brown agreed that broadening the community involvement in the committee would be a good idea and would definitely help later on with the election.

Chairman Younger said the District should reach out to the residents near all of the parks.

Administrator Harrison said the District plans to reach into all park neighborhoods through newspapers and other means.

Director Younger thanked Ron Greenwood for chairing the Committee and thanked the Committee for their work as well. He said he supports the new committee with advocates for parks as well as a new pool. The Staff recommendation also provides funds for later upkeep.

Motion 2

M: Dover S: Safford - The Advisory Board voted to accept and fully endorse the Staff recommendations to create a new committee to review the CAPP and Staff recommendations and to bring a final recommendation to the Advisory Board. Unanimous vote.

2. Vietnam Memorial Plaque at La Sierra Community Center

Tracy Kerth said the Koobs Nature Center has a Vietnam Memorial listing the La Sierra High School alumni who were deceased Vietnam War veterans; however access is restricted to only certain times. The La Sierra High School Alumni Class of 1969 would like to place a bronze plaque somewhere at La Sierra Community Center to honor these 15 individuals in a spot easily accessible. The plaque would be provided at no District cost. The recommendation is that the Advisory Board of Directors approve a bronze plaque honoring the 15 Vietnam Veterans to be placed at La Sierra Community Center and that the exact wording and placement be determined by District staff.

Director Safford said this was a great idea.

Motion 3

M: Safford S: Dover - The Advisory Board voted to adopt Staff recommendation to allow placement of a Vietnam War memorial plaque at La Sierra Community Center. Unanimous vote.

PRESENTATION ITEMS:

1. **Friends of Jensen Garden**

Presentation:

Tracy Kerth introduced Pat Rhine, master gardener and “leading the charge” at Jensen Garden, who presenting the “State of the Garden.”

Pat Rhine reported 797 volunteer hours were logged in the Charles C. Jensen Botanical Garden in 2009, not including meetings, etc. Bank account beginning balance was \$415.78, ending balance \$1,989.98. In 2009, projects included completing a greenhouse/potting shed, planting, participating in plant sales, removing ivy from plant beds, replenishing the tulips, and assisting the District with the Path for the Blind. Several benches and a picnic table were installed. She presented a list of services and items they need from the District, which include installing a light in the raised bed for security to deter vandalism. In 2009, the Garden received donations of various items, services, and cash which were gratefully received. They have several projects in the works for 2010, and have ongoing maintenance projects which include mulching, weeding, pruning, and other duties. They thanked the Boy Scouts for donating Christmas tree woodchips and for edging the camellia bed with a rock border. They also thanked the District crew for “beautifully installing the raised bed and drip system,” repairing water leaks and for repairing the footbridge.

Director Dover said that the District is blessed to have her as a volunteer and to have the whole volunteer group at Jensen Garden.

2. **Nature Path for the Blind**

Presentation:

Tracy Kerth reported that Pat Rhine has taken all the photographs that will be on the interpretive signs. She introduced Alex Surette, who did his Eagle Scout project on the Pathway. She said District staff did a great job. This has turned out to be a great project for the community. The grand opening will be April 10 at 1 p.m.

3. **Carmichael Dog Park Society (CDPS)**

Presentation:

Tracy Kerth said she and Lee Ann Yarber met with Dog Park Society representatives and talked about setting priorities. They discussed options for ground covers. Lee Ann Yarber did extensive research on ground covers, all of which are very expensive. They also discussed seating and shading in the Dog Park, looking at different, more permanent options. They will be working on a Memorandum of Understanding (MOU) defining the District's and the Dog Park Society's roles having to do with the Dog Park.

Jim Beebe from the Dog Park Society thanked Tracy Kerth and Lee Ann Yarber for meeting with the Dog Park Society. The Dog Park is now 10 years old. The biggest issue is infrastructure. They will propose small projects that will improve the park. He said the park has gotten a lot better in the last few years.

4. **California and Pacific Southwest Conference**

Presentation:

Elizabeth Crisante reported last week she attended the California and Pacific Southwest Conference, hosted by CPRS. It is held every year in a different place. Next year it will be in Sacramento, and the District should be on the host committee. The conference was a great opportunity to network, learn, recharge batteries and remind us why we are in this business. They covered marketing and branding – how to do campaigns in “no budget” situations, for instance, or using Twitter to promote programs. CPRS has created a “brand,” “Parks Make Life Better”, which was launched at conference. She thanked Administrator Harrison and Tracy Kerth for making her trip to the conference possible.

REPORTS

1. **ADVISORY BOARD MEMBER REPORTS**

Director Borman attended the California and Pacific Southwest Conference and remarked how busy Elizabeth Crisante was the whole time. Director Borman also attended several sessions, including hearing Elizabeth Goldstein talk about a possible \$18 interest in car licenses to give free access to State parks.

2. STAFF REPORT

Staff Presentation:

Administrator Harrison reported the Capra Master Plan will be before the Board of Supervisors on April 13. The neighborhood has been notified. Jan Park Master Plan will be before the Board of Supervisors on May 4. The Jan Park group has been asked if they would like to change the name of their park and they have indicated they may be submitting a new name.

Administrator Harrison said he met with the Facilities Committee regarding possible interim uses of Capra and Sutter park sites. They were supportive of Capra being a rental instead of leasing situation and interested in looking into things District could do there that would not interfere with the horse boarding. The plan is to put up signs at the sites with the Master Plans on them for public awareness.

District is looking for a date in July or August for the O'Donnell Park grand opening. Ed Nicholson, chair of the O'Donnell Park association, has been recognized by Kiwanis as Volunteer of the Year.

Keith Maddison reported O'Donnell Park is ready to get started. Weather has been bad since it was permitted and the site is still extremely wet. He said they should start trenching next week. Play equipment, shade sails, and the park sign have been ordered.

At La Sierra Community Center, crews have completed renovation of one room to be the "show room" in the 600 wing.

Tracy Kerth reported the District presented a St. Patrick's Dance with the SwingMasters that was well attended. She said Recreation is hoping to do more of these evening dances. Softball starting this week with 16 teams between the Tuesday and Friday leagues. Elementary girls' basketball is starting up. The spring season for adult basketball and volleyball leagues is beginning. The volleyball league had 79 teams signed up. She met with soccer groups – Capital Valley Soccer League, Del Campo Soccer League and La Sierra Soccer League. Opening day for Carmichael Little League is March 20.

Carmichael Girls Softball will report at next Advisory Board meeting. She said staff has wrapped up the Recreation Master Plan public workshops. They are in the process of compiling all the information and will be presenting a comprehensive report.

NEW BUSINESS – None

FUTURE AGENDA ITEMS/UPCOMING EVENTS:

1. **Easter Egg Hunt and Pancake Breakfast** – Saturday, April 3, 2010, Pancake Breakfast 7 – 11 am, Egg Hunt 10 am – Carmichael Park
2. **Community Rummage Sale** – Saturday, April 17, 2010, 8 am – Noon – La Sierra Community Skate Park. Proceeds will benefit the Skate Park.
3. **Creek Week Cleanup and Celebration** – Saturday, April 17 – Carmichael Park will host a cleanup site 9 am – 11 am (call Elizabeth at 483-7826 to volunteer), Volunteers honored at Noon with FREE Barbecue – Carmichael Band Shell
4. **Advisory Board Special Meeting Regarding FY 2010-11 Budget** – Thursday, June 3, 2010, 6:00 pm, Community Clubhouse #2, Carmichael Park

TIME AND PLACE OF NEXT MEETING:

1. **Regular Meeting**
Thursday, April 15, 2010, 6:00 pm, Community Clubhouse #2 at Carmichael Park

RECESS TO CLOSED SESSION RE: PUBLIC EMPLOYEE PERFORMANCE EVALUATION – 7:28 p.m.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Unrepresented Employee - District Administrator
Pursuant to California Government Code §54957

RECONVENE TO OPEN SESSION - CLOSED SESSION REPORT

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
The Advisory Board met in closed session to receive evaluation comments from District management staff. Information received. No action taken.

ADJOURNMENT – The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Betty Phillips
Secretary/Receptionist

APPROVED BY:

ATTESTED BY:

DAVID YOUNGER
CHAIRMAN OF THE BOARD

BETTY PHILLIPS
Secretary/Receptionist
Clerk of the Advisory Board of Directors