

**CARMICHAEL RECREATION AND PARK DISTRICT
MINUTES: ADVISORY BOARD OF DIRECTORS
November 18, 2010 REGULAR MEETING**

Directors: Borman, Brown, Rockenstein, Safford, and Younger

CALL TO ORDER: The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:05 p.m. by Chairman Younger.

ROLL CALL:

Directors Present: Borman, Brown, Rockenstein and Younger
Directors Absent: Safford – excused absence.
Staff Present: Harrison, Kerth, Maddison and Yarber

PLEDGE OF ALLEGIANCE – Director Borman led the Pledge of Allegiance

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA – None

BY UNANIMOUS CONSENT, CHAIRMAN YOUNGER MOVED PRESENTATION ITEM 1 TO IMMEDIATELY BEFORE THE ACTION ITEMS.

CONSENT ITEMS:

1. **MINUTES**
October 21, 2010 – Regular Meeting
2. **FINANCIAL STATEMENT**
September 2010
3. **ACCOUNTS PAYABLE**
October 2010
4. **ACCOUNTS RECEIVABLE**
November 2010
5. **QUARTERLY ACTIVITY REPORT**
April through June 2010

Motion 1

M: Borman S: Rockenstein – The Advisory Board voted to approve Consent Items 1 through 5, as presented. Unanimous vote of those present

CORRESPONDENCE: Received and filed

November 10, 2010 – Evans and Betty Warne – Thank you to Staff for Saturday’s Patriots Park induction ceremony.

NEWSPAPER ARTICLES: Received and filed

Arden–Carmichael News – October 28, 2010 – ‘The Last Full Measure of Devotion’ Wall of Honor ceremony to induct David A. Warne

Carmichael Times – November 3, 2010 - Farm Frolics / Capra Park Offers Kids a Day on the Farm; Patriots Park Wall of Honor; November 10, 2010 – Lt. David Warne Honored

PRESENTATION ITEM:

1. **DISC GOLF AT SCHWEITZER GROVE**
Staff presentation

Administrator Harrison said that at the last Advisory Board meeting Staff offered to develop a recommendation for how best to accomplish a resolution to address concerns over uses of Schweitzer Grove. This is not a new issue, as it was addressed at the Master Plan meetings. There were not, however, meetings specifically on this issue. The plan is to research best practices for managing disc

golf courses and nature groves. Staff would present this information at public meetings early next year. These would occur late January through March or April, 2011, with resolution by summer 2011. No action being requested at this meeting.

Public comments

Mike Guerrero – member of Mutha Putters disc golf club and runs their website. He's a resident of Carmichael and wants to be sure he is on the information list.

Kim Knecht – local teacher who hosts disc golf tournaments. The Schweitzer disc golf course is a championship course, and she wants to keep it as is – 18 holes are important to the sport. Their group helps keep an eye on the park.

Tim Maynard – lives next to the park. Has no problem with the disc golfers.

Tim Griffin – disc golf player. Believes that by being both a disc golf course and a nature area that everyone can enjoy Schweitzer Grove. It's the only disc golf course in Carmichael. He said he has been trying to work with the neighbors. Wants grove to stay as it is.

Philip Mocettini – Long time resident - lives about 75-100 yards from pins 10 and 11. Disc golf course doesn't bother him. Doing away with disc golf won't make the park's troubles go away.

Nate Tucker – Schweitzer neighbor. He enjoys the park and has had positive experiences there. The problems at night are not disc golfers. Wants to keep park as is.

Ron Brown – disc golfer and member of Mutha Putters. Lives in Carmichael and wants to keep Schweitzer as is. Golfers pick up trash and police the area. He runs a tournament in the spring that brings in revenue to Carmichael. A 9-hole course will not support a golf club.

Steve Anderson – lives near Schweitzer. He wrote a letter to the District about this issue. Wants to make sure the District stays unbiased on the subject. Does not think Mutha Putters are the majority of people using disc golf course. Supports community meetings on park use.

Administrator Harrison said District will be sending notices to neighbors within a half-mile radius of the park, publicize the meetings in Carmichael Times and possibly put them on the Carmichael Park reader board. The final meeting on the issue will be before the Advisory Board, probably in late spring.

Further public comments

Mitch Carbone – lives in Gold River area and plays disc golf. He said he is looking forward to the process and what research Staff gets on the issue.

Sue Keefer – lives close to the park. Agrees with nearly everyone else who spoke. Golfers may or may not be a problem. Loves that it's a nature area, but does feel like she has to hurry thru the park to avoid holding up the golfers, who are very polite. There are loose dogs with the disc golfers, thought that feel threatening. She won't walk through the park any more. Would like to make it workable for everyone – maybe have days without golf.

Joan Komaromi – long time resident - lives near Schweitzer. Would like to see round table discussions on how everyone can use the park.

Vic Jacinto – the neighbors are happy to hear there will be a public forum. Doesn't blame the golfers for all the problems. Glad to see brush removed, but has noticed that law enforcement no longer as responsive as they once were.

Jack Kraft – lives right near Schweitzer and is also a disc golfer. They help patrol the area. Wants it kept as it is.

Bryan Becker – president of Mutha Putters disc golf club. Wants to have things as they are, but also wants to be involved with the process.

Ed Keefer – long time resident. Doesn't go in the park. Says there was supposed to be neighborhood notification of disc golf tournaments, but they are never notified. Some of the disc golfers do have loose dogs and the leash law needs to be enforced.

Discussion

Chairman Younger said it would be nice to get disc golf and nature to co-habit peacefully.

Director Rockenstein thanked everyone for coming and asked all of them to be part of the process. He said it takes everyone's effort to move forward.

ACTION ITEMS:

1. SUTTER-JENSEN MASTER PLAN

Presentation:

Administrator Harrison said that in November of 2008 the Advisory Board approved a Master Plan for the Sutter –Jensen Community Park. This Plan designated a 4.44 acre area for possible surplus and sale, in order to generate funds to develop the remainder of the Sutter side of the park. On August 19, 2010, the Advisory Board approved moving ahead with the Sutter side of the Sutter-Jensen Park development on a two phase basis, and to drop the option of selling land to fund park development.

Staff has been working closely with neighborhood and a civil engineer to determine the best way to accomplish Phase 1. Staff has determined that a somewhat different trail alignment would result in cost

savings and provide a better connection between the Jensen and Sutter sides of the park. Some adjustment is also needed to the trail alignment on the Jensen side of the park, based on input from the engineer and Jensen Botanical Garden volunteers.

A revised Master Plan has been developed to show the preferred trail system for the entire park. This Plan also eliminates the previous designation of 4.4 acres for possible surplus and sale. No new environmental review will be needed. July 2011 is the target date to have resources together to begin Phase 1.

Staff is recommending approval of the revised Master Plan dated November 18, 2010 and recommend its approval by the County Board of Supervisors.

Public Comments

Lora Cammack – Sutter-Jensen Committee. Their Committee appreciates the Board considering the revised Master Plan. Their Committee has lots of plans to raise funds. They like the better public access and the new trail connecting Sutter with Jensen.

Sandy Helland – Sutter-Jensen Committee. Their Committee is waiting for final plan and costs before starting the actual fundraising. They are happy with the progress so far.

Discussion

Chairman Younger asked how far Phase 1 goes. Administrator Harrison said Phase 1 is only for the Sutter side of the park.

Chairman Younger asked if there was any way to add a walkway back in to make it a loop. Administrator Harrison said it would not be easy to put the loop trail in. For a variety of reasons, it turned out not to be a good idea.

Director Brown asked if there were bathroom facilities. Administrator Harrison said there is one now.

Motion 2

M: Brown S: Borman – The Advisory Board voted to approve the revised Sutter-Jensen Master Plan dated November 18, 2010 and recommends its approval by the County Board of Supervisors. Unanimous vote of those present.

2. JAN PARK Presentation

Administrator Harrison said Staff was coming back with the Jan Park Deferred Improvement Agreement. Staff worked with County Staff to develop a revised DIA. Deferred improvements called for in the agreement consist of a gravel shoulder along Salmaan Avenue if roadside parking is needed in the future, installation of post and cable fencing around the park, and an accessible path along Salmaan and the unfinished portion of Jan Drive. The Park Master Site Plan already provides for trails in these locations and post and cable fencing along Jan Drive and Salmaan Avenue. It's a good compromise, now that District has a grant for that park.

Administrator Harrison said the on-site parking requirements of the County Zoning Code must be removed in order for the park to be developed in accordance with the Master Site Plan, which was approved by the Board of Supervisors (BOS) May 4, 2010. County staff concurs with the need to drop this parking requirement; however, such a waiver requires the approval of the BOS. This matter will be brought before the BOS in the near future

Discussion

Chairman Younger said he supports the revised DIA. He said District should save space so if they have to come back later and put in parking they don't have to move the post and cable. He further praised the District for building parks in Carmichael when others are not.

Motion 3

M: Borman S: Rockenstein – The Advisory Board voted to authorize Staff to enter into the Deferred Improvement Agreement (DIA) with the County. Advisory Board further directed staff to request the BOS to waive the requirement for an on-site parking lot at Jan Park. Unanimous vote of those present.

PRESENTATION ITEMS:

2. FIRST QUARTER FY 2010-11 BUDGET UPDATE

Administrator Harrison said each quarter Staff comes to the Advisory Board with the budget update. Ingrid Penney prepared the budget report but was not able to attend the Advisory Board meeting.

District is on schedule overall with budget. Tracy Kerth said Recreation revenue is down a little. Garfield School has closed, reducing the Bridges program. Staff has been showing the rentable and lease space at La Sierra and are optimistic about finding new tenants.

3. PARK SECURITY UPDATE

Keith Maddison provided statistics from the Fulton-El Camino District Park Police, who are District contracted park police. Carmichael Recreation and Park District initiated a two hour per week patrol beginning August 8 and ending October 31. The statistics cover this period.

Noticeable in the report: "After hours in park" violations at Jensen. Jensen is dark and people get in there. The word is getting out, however, that parks are being patrolled. District is now on "as called" enforcement program because use of parks has slowed down. Most of the violators are kids just "hanging out" – except for the alcohol violations.

REPORTS

1. ADVISORY BOARD MEMBER REPORTS

Director Borman said it was a nice day at the Patriots Park Wall of Honor induction. Everything went very well. Tracy Kerth said she agreed it was a lovely event. Mr. Warne (parent of inductee) called to say how much they appreciated it. Mr. Warne wants to help with the Jan Drive Park project. Director Rockenstein said he thought it was a very well done event as well.

2. STAFF REPORT

Staff Presentation:

Tracy Kerth said Recreation is doing well. They are hiring a couple of new monitors. Elizabeth Crisante is working on the tree lighting event December 9. Both Recreation Supervisors are very busy.

Keith Maddison said Maintenance is still trying to get caught up. They got some things done at Schweitzer, such as the fire break. They finished the 600 Wing at La Sierra. The new tenant has moved in and is happy. They installed new drainage between the two gyms to alleviate problems. He and Lee Ann Yarber had the third Dog Park Master Plan meeting. The attendees were supportive of the Plan, which is planned to bring to the Advisory Board in December.

Lee Ann Yarber said she has two projects going on – first, to get the records in order, and second, to put together a history of District facilities. She is working on a records retention policy. She has been going through articles and deeds for history information. Also, she got to give a "site tour" for a grant for Jensen. Should know about that one about the end of winter. She was very happy about the Jan Grant. Administrator Harrison said the District has a great grants writer. He said Staff will come back in December with recommendation from the CEC regarding a benefit assessment. Their next meeting is December 2.

Chairman Younger asked Lee Ann Yarber to send a reminder to CEC for their next meeting.

NEW BUSINESS – None

UPCOMING EVENTS:

- 1. CEC Meeting** – Thursday, December 2, 7 pm – Carmichael Park Clubhouse
- 2. Silent Sleigh** – Tuesday, December 7, 10 am – La Sierra Community Center Smith Hall
- 3. Holiday Tree Lighting** – Thursday, December 9, 6 pm – Carmichael Park – front of park

FUTURE AGENDA ITEMS

- 1. Dog Park Master Plan – December 16 meeting**
- 2. Benefit Assessment Report – December 16 meeting**

TIME AND PLACE OF NEXT MEETING:

- 1. Regular Meeting**
Proposed: Thursday, December 16, 2010, 6:00 pm, Community Clubhouse #2 at Carmichael Park

ADJOURNMENT – The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Betty Phillips
Secretary/Receptionist

APPROVED BY:

ATTESTED BY:

DAVID YOUNGER
CHAIRMAN OF THE BOARD

BETTY PHILLIPS
Secretary/Receptionist
Clerk of the Advisory Board of Directors