

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
MAY 21, 2015 REGULAR MEETING**

**Directors: Arredondo-Carroll, Borman, Dax-Conroy, Rockenstein, and Younger**

**CALL TO ORDER:** The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:04 p.m. by Chairman Rockenstein

**ROLL CALL:**

Directors Present: Borman, Arredondo-Carroll, Rockenstein and Younger  
Directors Absent: Dax-Conroy  
Staff Present: Smith, Penney, Kerth, Maddison and Crisante

**PLEDGE OF ALLEGIANCE** – Boy Scout Troop 55 led the Pledge of Allegiance

Chairman Rockenstein advised Director Dax-Conroy has been officially excused from the May 21, 2015 Advisory Board meeting, in accordance with the Advisory Board Bylaws.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) NOT SCHEDULED ON THE AGENDA–**

Bob Kerr, resident — stated he has been a long-time supporter of the skate park and expressed frustration and disappointment about the pending lawsuit delaying the project from moving forward, as approved in the Carmichael Park Master Plan.

Pam Banks, resident – deferred her remarks to Action item #2, Capra Park Lease.

Debra Desrosiers, non-resident – felt the District was in violation of the Brown Act by asking members of the public, who wish to address the Board, provide their residency status. Ms. Desrosiers also distributed a report on the proposed sale of the Cell Tower Lease for the Advisory Board's review.

Jim Baker, resident – deferred his remarks to Consent Item #2, Accounts Payable.

Pam Pinkston, resident – reported concern with the Districts compliance with 54953.3, 54961 – Conditions of Attendance, and 54957.5 – Public Records, of Government Code, in accordance with the Ralph M. Brown Act. Staff will review the issues and ensure compliance with the Brown Act.

Peggy Berry, resident – voted in favor of the Assessment, and would like to see the District move forward with the maintenance services and improvement work approved. . She has been an advocate for youth and the disadvantaged and in favor of nature. So many voted in favor of the assessment and were looking forward to improvements, sooner rather than later.

Joan Komaromi, resident: started attending AB meetings regularly in 2007, during the development of the District Wide Master Plan, and voted in favor of the Assessment. Over time, Ms. Komaromi has been frustrated to see District services being reduced and/or completely removed, and would like to see the Benefit Assessment funds released to the District, as soon as possible, in order to move forward with the maintenance and services approved by the community. She felt that the District was deserving of the Assessment. Whenever she has gone to other community's parks, she liked what saw. She expressed disappointment that many people don't come to meetings but continue to oppose the Assessment.

**CONSENT ITEMS:**

1. **MINUTES**  
April 16, 2015 – Regular Meeting
2. **FINANCIAL STATEMENT**  
March 2015
3. **ACCOUNTS PAYABLE**  
April 2015
4. **ACCOUNTS RECEIVABLE**  
May 2015

**Jim Baker:** Mr. Baker requested an explanation of figures presented in Consent items #3 - Accounts Payable, Claim Number 2173 through 2174. Ingrid Penney, Administrative Services Manager, reported that the line items represent payment on a 10yr loan approved by the Advisory Board and County Board of Supervisors, borrowed to replace the boilers at La Sierra Community Center with new HVAC systems at LSCC, thermostats and existing lighting with newer energy efficient fixtures in facilities throughout the District. Annual savings exceed \$125k. The last biannual payments will be made in FY 2016-17.

#### **Motion 1**

**M: Younger S: Borman – The Advisory Board voted to approve the Consent Items 1 – 4, as presented. Vote: Unanimous of those present. Absent: Director Dax-Conroy**

**CORRESPONDENCE:** Letter dated March 9, 2015 from County Supervisor Susan Peters about Summer Concerts in the Park.

#### **NEWSPAPER ARTICLES:**

##### ***Carmichael Times –***

- April 17, 2015:** *Carmichael Community Update by County Supervisor Susan Peters*  
**April 17, 2015:** *Announcements & Events: Business Web Design Class and New Strength and Cardio Interval Training Class*  
**April 24, 2015:** *Announcement and Events: Park Rec and Eat It Food Truck Event and Summer Day Camp Registration Information*  
**May 1, 2015:** *Announcement and Events: Shades of Carmichael and Summer Day Camp Registration Information*  
**May 1, 2015:** *Newspaper Article; Clean Sweep for Creeks*  
**May 8, 2015:** *Carmichael Community Update by Country Supervisor Susan Peters*  
**May 8, 2015:** *Newspaper Article; Parasol Parade in Carmichael Park*  
**May 8, 2015:** *Announcements & Events: Shades of Carmichael and Summer Day Camp Registration*

#### **SPECIAL PRESENTATION:**

**1. CARMICHAEL OLYMPIC DAY PROCLAMATION**

Elizabeth Crisante, Recreation Supervisor, reported that the Sacramento County Board of Supervisors issued a proclamation declaring June 23, 2015 Carmichael Olympic Day.

District will be hosting an Olympic Day celebration on June 23, 2015 from 1-3pm at La Sierra Community Center. Olympic Athletes will meet with local youth to inspire participants to adopt the Olympic values, learn new skills and play games.

Crisante introduced Starr Walton-Hurl, Olympian, who addressed the Board, and advised the main focus of this event is to inspire youth to always do their best in all activities, to think like an Olympian. If one gives their best they are always a winner; a "winner" in all situations, whether they actually "win" or "lose" a competition or life event.

Vanessa McCarthy-Olstead from Supervisor Peters' office also spoke on behalf of the Supervisor Peters and shared her own familial connection with the Olympics. Her mom was a gold medal winner in a past Olympics.

Chairman Rockenstein thanked Ms. Hurley for her for efforts to inspire and motivate youth in such a positive manner.

**2. GREATER SACRAMENTO SOFTBALL ASSOCIATION GRANT PRESENTATION**

Continued to a future meeting.

**3. AMERICAN RIVER COLLEGE STUDENT PRESENTATION**

Crisante introduced and acknowledge students from American River Community College, reporting that several students installed a semi-permanent pathway from the parking lot to the green waste area, at the Community Garden, as part of a school project. Jeremy Hegenhart, American River College Student Volunteer, addressed the Board, reporting the project was a great success. All participants received an "A" from American River College for their work on this project.

**Added to Agenda:**

**4. Farewell Presentation to Elizabeth Crisante**

Tracy Kerth, Recreation Services Manager, reported that Elizabeth Crisante, Recreation Supervisor, will be leaving her position with the District to pursue a new job opportunity with the City of Vacaville. Kerth thanked Crisante for her phenomenal service and dedication to the District and the Community.

Chairman Rockenstein thanked Crisante for the innovative efforts to offer new special events and increasing participation in all special events District wide.

Tarry Smith, District Administrator complimented Crisante on her work ethic and wished her well.

Director Arredondo thanked Crisante and complimented her on the wonderful services provided to the District.

Director Borman complimented Crisante specifically on the excellent job she did at the Taste of Carmichael event. Her organization and attention to detail made this event a wonderful success.

Director Younger complimented Crisante on her bright smile and positive attitude and thanked her for the exceptional services provided.

**REPORTS:**

**1. ADVISORY BOARD MEMBERS REPORT**

Director Borman reported on "Taste of Carmichael", complimenting Clark Rich, Building Monitor, for the great service provided during the event. Rich accommodated many different types of requests in a calm, pleasant, and effective manner.

Director Arredondo-Carroll reported on a recent Jan Park work day. Approximately 20 volunteers installed four new park benches and three interpretive tree signs at the park. All the materials installed were paid through donations totaling \$2k from the Jan Park community. Director Arredondo thanked Jerry Eppler, Maintenance Supervisor, stating Eppler went above and beyond the call of duty assisting the volunteers during the work day.

**2. STAFF REPORT**

Staff reported on current District operations, projects, and events for May 2015.

**Tracy Kerth:**

***Creek Week***

Approximately 1,800 volunteers cleaned up creeks and collected 16 tons of garbage from creeks and invasive plants during Creek Week

***Clothing Recycling Drive***

860 pounds of clothing collected through during the recycling drive. Sacramento Area Creeks Council received 15 cents for each pound of clothing donated, which helps support Creek Week activities

***May Park Rec & Eat It Event***

Approximately 1,600 participants attended the May Park Rec & Eat it event.

***Shades of Carmichael***

Carmichael Park hosted Shades of Carmichael with proceeds benefitting the Sacramento Fine Arts Center. 85 painted umbrellas and 15 colorful banners were presented for sale at auction during the event. Starting bid for an umbrella started at \$65.00. 79 of the 85 umbrellas were purchased during the event.

***Summer Day Camp Programs***

Staff is preparing for summer camp programming and field trips. Staff training scheduled for Saturday, May 30

***Open Recreation Supervisor Position***

Recruitment for the Recreation Supervisor position will close on May 22, 2015. In the interim, Kerth will be assuming the job duties of this position, until a replacement has been selected and confirmed for this position.

**Keith Maddison:**

***La Sierra Community Center***

Drinking Fountain: Installed new drinking fountain adjacent to the play area and basketball courts

HVAC Repair: Repaired malfunctioning HVAC units in suites 415 and 435, and changed filters in the 500 wing

Irrigation Repairs: Repaired 2' irrigation valve and made numerous repairs to the irrigation system throughout the center

***Carmichael Park***

Irrigation Repair: Completed numerous repairs to irrigation systems throughout the park

Play Equipment Repair: Repaired large slide adjacent to the Band Shell

Veteran's Hall Play Area: Repaired vandalized drinking fountain in play area.

Asphalt Patch: Patched numerous pot holes to asphalt throughout the park

***Jensen Garfield***

Tree Removal: Removed dead tree and cleared overgrown brush to the west of the Garfield House

Irrigation Repairs: Replaced irrigation controller and completed numerous repairs to irrigation system throughout site

***Del Campo Park***

Tree Removal: Removed several dead trees, removed overgrown brush and raised dozens of low tree canopies along fence line

Irrigation Repair: Completed numerous repairs to irrigation systems throughout the park

Graffiti Removal: Removed graffiti, on multiple occasions, from the play equipment and rest room building

***Glancy Oaks Park***

Irrigation Repairs: Repaired 2" main line, malfunctioning valve and made repairs to sprinkler heads

***Jan Park***

Brush Removal: Removed overgrown brush along Salmaan Drive

Dog Waste Station: Repaired a broken dog waste station

Graffiti Removal: Removed significant graffiti from the sidewalks, on multiple occasions

***O'Donnell Heritage Park***

Shade Sails: Completed spring replacement of shade sails

Irrigation Repairs: Completed numerous repairs to the irrigation systems throughout the park.

***Patriots Park***

Shade Sails: Completed spring replacement of shade sails

***District Wide***

Annual Weed Abatement: Completed the annual fire breaks in the natural and undeveloped area at Del Campo Park, Jan Park, Jensen Garfield, O'Donnell Heritage Park, Schweitzer Grove Nature Area and Sutter Park.

Sheriff's Work Program: The District received the services of five (5) buses during this reporting period. Labor was utilized for park cleanup at Del Campo Park and Patriots Park.

**Ingrid Penney:**

***Budget***

The recommended preliminary budgets for FY 2015-16 for the General Fund and Assessment were submitted to County Staff for review. The County Board of Supervisors

will hold budget hearings in June 2015 to adopt. In July, staff will present updates in the proposed final budgets. In September, the County Board of Supervisors will hold final budget hearings to adopt the FY 2015-6 budget for the General Fund and Assessment.

***IT Hardware Upgrade***

CPU upgrades provided for maintenance staff required to support new Irrigation System software program.

***Conflict of Interest – Form 700***

Training for Board Members on-line filing of the Form 700 scheduled to be held in December 2015.

**Tarry Smith:**

***AB1897***

District Administrator Smith reported on AB 1897, a new California law requiring public agencies that contract for projects and services over \$1,000, including landscape services, ensure that prevailing wage is being paid. Under the new law the “client employer” can be held liable if the contractor is not in compliance with the current prevailing wage and hour guidelines in California.

***SB317***

Smith provided up brief update on the progress of SB317 Park Bond scheduled for vote during the November 2015 ballot process.

***Drought/Watering Restriction Issues***

Smith reported staff will be meeting next week with Carmichael Water District to review and discuss a long term District wide strategy to meet watering restrictions/guidelines established due to drought issues throughout the State. Smith stated that the District’s biggest hurdle will be to locate the funding needed to modify the District’s current irrigation system to ensure the health and viability of the 8,000 trees in the District.

**ACTION ITEMS:**

**1. CARMICHAEL RPD PARKS MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT**

Staff recommended adoption of Resolution #CP05212015-01; Resolution of intent to Levy Annual Assessment for FY 2015-16; preliminarily approving the Engineer’s Report and providing notice of Public Hearing

***Debra Desrosiers:*** Ms. Desrosiers stated that the Summary of cost estimates listed in the Engineers Report did not itemize specific funding amounts for each project and/or improvements listed in the report. Ms. Desrosiers also stated she could not locate specific information regarding the Skate Park Master plan in the Engineer’s Report either.

Chairman Rockenstein advised that the Skate Park is included and approved as part of the Carmichael Park Master Plan.

**Motion 2**

**M. Arredondo-Carroll S. Younger, the Advisory Board voted to approve staff recommendation to adopt Resolution #CP05212015-01 Resolution of Intent of Intent to Levy Annual Assessment for FY 2015-16; Preliminarily approving the Engineer’s Report and Providing for Notice of Hearing.**

**Vote: 4/0/0/1**

**Ayes: Directors Borman, Arredondo-Carroll, Younger and Chairman Rockenstein.**

**Noes: Directors: None**

**Abstained: Directors: None**

**Absent: Directors: Dax-Conroy**

**2. CAPRA PARK LEASE – First Amendment**

Lease agreement between the District and Jessie Crowell for the property located at 6000 Kenneth Ave., Carmichael, CA. Involved a recommendation to approve the first

amendment; to exercise the option to extend the terms of the current lease for a (3) year period upon the same terms and conditions.

The Advisory Board and Staff reviewed and discussed the services and costs currently being provided by the tenant, costs included over and above the monthly rental lease such as, utility payments and maintenance costs under \$1,000.

**Jim Baker:** Mr. Baker felt that the net worth of the property in question was much higher than the revenue generated by leasing this property, at this time. Mr. Baker encouraged the Board to explore other opportunities to generate additional income from the Capra Park property such as selling all or part to generate revenue.

**Pam Banks:** Ms. Banks had several questions and comments related to the Capra Park property, such as: Who signed the Prop 218 ballot? Whether a small working farm is consistent with the zoning? Whether the District has set aside funds to repairs over \$1k? Who pays the property taxes? Why is the District holding onto the property? If the District sold the land, the proceeds combined with the money that the Foundation promised could be used for other District needs.

Chairperson Rockenstein directed Ms. Banks to submit a public records request to the District to formally receive the public record information to address her questions.

Chairperson Rockenstein questioned staff about costs to the District. Maddison replied that the District has not had to pay for any repairs or maintenance at Capra Park.

Director Younger reported that the District is planning on utilizing the park in the future; therefore, it is a reasonable option for the District to have a caretaker maintain the property and recoup funds through the lease. At the same time it is a very wise plan to have in place until the District has the funds available to develop the property. Director Borman agreed with Director Younger.

Director Arredondo-Carroll stated that public land is a quality of life issue; a great asset to the community and should be recognized and valued. Once land is sold, there is no replacing it. Land has future recreational value and provides future community use.

Chairman Rockenstein agreed with the statements made by the board members. He pointed out that in an older, mature community it is difficult to find opportunities to purchase and develop land. His family has enjoyed events at the park. Capra Park represents a future opportunity; an investment for the future. In the meantime, a caretaker allows the District to keep the property well maintained.

### **Motion 3**

**M. Young S. Borman, The Advisory Board voted to approve the first amendment to extend the term of the lease with Jessie Crowell at 6000 Kenneth Avenue, Carmichael for a three (3) year period upon the same terms and conditions.**

**Vote: 4/0/0/1**

**Ayes: Directors Borman, Arredondo-Carroll, Younger and Chairman Rockenstein.  
Noes: Directors: None  
Abstained: Directors: None  
Absent: Directors: Dax-Conroy**

### **3. FAIR OAKS BOULEVARD PROJECT**

Approve changes to the letter of understanding between the District and the County DOT that address the future improvements and maintenance along Carmichael Park associated with Fair Oaks.

### **Motion 4**

**M. Borman S. Arredondo-Carroll, the Advisory Board voted to approve the letter of understanding between the District and the County DOT pertaining to the Fair Oaks Boulevard Project, authorizing the District Administrator to sign on behalf of the District.**

**Vote: 4/0/0/1**

**Ayes:** Directors Borman, Arredondo-Carroll, Younger and Chairman Rockenstein.  
**Noes:** Directors: None  
**Abstained:** Directors: None  
**Absent:** Directors: Dax-Conroy

**PRESENTATION ITEMS:** None

**NEW BUSINESS:** None

**UPCOMING EVENTS:**

1. Park Rec & Eat It Food Truck Event – Thursday, June 4, 5-8pm at Carmichael Park
2. Community Band Festival – Starting Saturday, June 6-7, 12-6pm at Carmichael Park, featuring “Unlicensed Therapy”- Classic Rock
3. CRPD Summer Day Camp - Starting Monday, June 8, 7am-6pm at La Sierra Community Center
4. Summer Concerts in the Park – Starting Saturday, June 13, 6:30-8:30pm at Carmichael Park
5. Olympic Day Pic – Tuesday, June 23, 1-3pm at La Sierra Community Center

**FUTURE AGENDA ITEMS**

1. Public Hearing – Carmichael RPD Parks Maintenance and Recreation Improvement District, June 18, 2015.
2. FY2015-16 Final Budget for General Fund and Assessment

**TIME AND PLACE OF NEXT MEETING:**

1. The next regular meeting of the Advisory Board is scheduled for Thursday, July 16, 2015 6:00 pm, Community Clubhouse #2 at Carmichael Park

**RECESS TO CLOSED SESSION – 8:05 pm**

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
District Administrator Tarry Smith  
Pursuant to California Government Code §54957

**RECONVENE TO OPEN SESSION – 9:10 pm**

**CLOSED SESSION REPORT:** Nothing to report

**ADJOURNMENT** - The meeting was adjourned at 9:11 pm

Respectfully submitted,

Christie Marks  
Administrative Secretary/  
Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

  
MICHAEL ROCKENSTEIN  
CHAIRMAN OF THE BOARD

  
CHRISTIE MARKS  
Administrative Secretary/  
Clerk of the Advisory Board of Directors