

Memo

Carmichael



RECREATION AND
PARK DISTRICT

To: Advisory Board Directors

From: Mike Blondino, District Administrator

Date: February 27, 2024

Subject: Approval for the Use of CIP Park Impact Fees for Skatepark Concept Rendering, Construction Estimate, and Cumming Management Facilitation

Introduction/Discussion:

The community has expressed a strong interest in developing a skatepark within our park facilities. As we know, skateboarding has gained considerable popularity with a wide range of youth and adults. Providing a dedicated space for this activity aligns with our commitment to supporting recreational opportunities for all residents.

The Cumming Group, on behalf of CRPD Staff, initiated a solicitation process by sending out emails to a list of skatepark designers, provided by The Skateboard Project, who have previously worked in California. The objective was to gauge interest in collaborating on a concept rendering and estimated construction costs of the skatepark at Carmichael Park. This will be a critical first step for a future fundraising process to build the skatepark.

Out of the seven emails sent, three firms have expressed interest in participating in the project. These firms have been provided with a scope of service outlining the requirements and a request to submit cost proposals for their services.

1. **Skatepark Concept Rendering:** This step is crucial in ensuring that the skatepark meets functionality requirements for the Carmichael Park site and aligns with the community's vision. The scope of services requires several focus group and a public meeting before coming to the Advisory Board for review/approval.
2. **Construction Estimate:** Obtain an accurate estimate of the probable cost of construction through assessing the various factors involved in the process.

Upon receipt, CRPD staff and the Cumming Group will carefully review and evaluate each proposal to assess their suitability and alignment with the project's objectives. Due

to this project's anticipated cost for the rendering and cost estimate being around \$25,000 the authority is delegated to the District Administrator to sign an agreement to move forward in an expedient manner. Also, the Cumming Group has been and will continue to facilitate the process up until the rendering and cost estimate are complete. We have a quote of no more than \$8,000 for their services.

The CRPD staff will keep the Advisory Board in the loop on the group chosen and the rationale behind it.

Financial Analysis:

Staff recommends using up to \$35,000 from CIP Park Impact fees for the concept rendering, construction estimate, and facilitation fees for the Cumming Group. Currently the Districtwide Improvement category of the FY 2023-24 CIP has \$99,000 in funding but can only happen with Advisory Board approval.

Recommendation:

Staff recommends allocating up to \$35,000 in FY 2023-24 CIP Park Impact fees towards the Carmichael Park Skatepark concept rendering, cost estimate, and Cumming Group facilitation fee and delegate authority to the District Administrator or designee to execute the Contracts.