

**CARMICHAEL RECREATION AND PARK DISTRICT  
MINUTES: ADVISORY BOARD OF DIRECTORS  
FEBRUARY 16, 2023 REGULAR MEETING**

**Directors: Carroll, Ives, Judd, Levine, and Ross**

**CALL TO ORDER:** The regular meeting of the Carmichael Recreation and Park District Advisory Board of Directors was called to order at 6:02 p.m. by Chair Carroll

**PLEDGE OF ALLEGIANCE:** Pledge led by Chair Carroll

**SPECIAL PRESENTATION:**

Chair Carrol acknowledged and expressed appreciation to Michael (Mike) Rockenstein for his service on the Advisory Board of Directors, from August 25, 2010 to February 4, 2023.

Mike shared reflections of his time on the Advisory Board; the legacy that was passed down to him to give back, leave something better off than how you found it; the Advisory Board members and District personnel that he has worked with over the years, and constituents with a shout out to residents at the meeting, Bob Kerr for his passion and Joan Komaromi for her faithfulness. Mike looks forward to the next chapter.

**OATH OF OFFICE –** Chair Carroll administered the oath of office for newly appointed Advisory Board Member, Martin Ross.

**ROLL CALL:**

Directors Present: Carroll, Ives, Judd, Levine, and Ross  
Directors Absent: None  
Staff Present: Blondino, Lofthus, Penney, and Perry

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION ON ITEM(S) SCHEDULED NOT ON THIS AGENDA ONLY. –**

Bob Kerr – thanked Mike Rockenstein for his service; addressed the Advisory Board regarding the Skate Park identified in the updated Master Plan; effect of the Master Plan on disc golf; interested in the next steps involved with Measure G, timeline for CIP whether in next year's budget.

Joan Komaromi – congratulated Mike Rockenstein on his retirement from the Advisory Board; thanked staff for the tree maintenance and storm clean up at Schweitzer Grove Nature Area, shared that more trees look dead and need to be evaluated.

**CONSENT ITEMS:**

1. **MINUTES**  
January 19, 2023 – Regular Meeting
2. **FINANCIAL STATEMENT**  
December 2022
3. **ACCOUNTS PAYABLE**  
January 2023
4. **ACCOUNTS RECEIVABLE**  
February 2023

**Motion 1**

**M: Ives S: Judd – The Advisory Board voted to approve Consent Matters, as presented. Unanimous.**

**Vote:**

**Ayes: Directors: Ives, Judd, Levine, Ross, and Carroll**  
**Noes: Directors: None**  
**Abstain: Directors: None**  
**Absent: Directors: None**  
**Recused: Directors: None**  
**Vote: 5/0/0/0/0**

## **ACTION ITEMS:**

### **1. GENERAL OBLIGATION BONDS, RESOLUTION NO. CP-02162023-01**

Jon Isom, financial advisor made a presentation discussing the process for issuance of the Bonds; that the Resolution is part of the legal process. Next steps include: obtaining a credit rating, possible rating insurance, pre-pricing, and selling the bonds; discussed the role of the Underwriter in the process. Rick Brandis attended the meeting as well adding additional context and information.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

#### **Motion 2**

**M: Levine S: Ross – The Advisory Board voted to adopt Resolution No.CP-02162023-01 authorizing the issuance and sale of Election of 2022 General Obligation Bonds, Series 2023, and approving related documents and actions with respect thereto, as presented. Unanimous.**

#### **Vote:**

**Ayes: Directors: Judd, Levine, Ross, Ives, and Carroll**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: None**

**Recused: Directors: None**

**Vote: 5/0/0/0/0**

### **2. BOND OVERSIGHT COMMITTEE (Blondino)**

Administrator Blondino made a presentation and recommendation to establish a Bond Oversight Committee and approval of the Bylaws.

Following the presentation, the item was discussed by the Advisory Board and then opened for public comment. After discussion, questions, and comments.

#### **Motion 3**

**M: Levine S: Judd – The Advisory Board voted to establish a Bond Oversight Committee and approve the Bylaws, as amended, as follows:**

- **Page 1, Duties, first bullet: BOC...”have met”....second bullet: BOC....”have occurred”....**
- **Page 2, Members, third bullet: One...“a community based association (CBA) that partners with the District”**
- **Page 3 Appointment, second bullet: CRPD staff...”applications” and “make recommendations to the Advisory Board to appoint...” Fourth bullet: ...Advisory Board “for approval.”**

**Unanimous.**

#### **Vote:**

**Ayes: Directors: Levine, Ross, Ives, Judd, and Carroll**

**Noes: Directors: None**

**Abstain: Directors: None**

**Absent: Directors: None**

**Recused: Directors: None**

**Vote: 5/0/0/0/0**

## **PRESENTATION ITEM:**

### **1. FY2022-23 MID YEAR BUDGET STATUS UPDATE**

ASM Penney shared a PowerPoint presentation of the mid-year status of the FY2022-23 Budget, which included high level overview of the budget to actual revenues and expenditures and comparison to the past year. Growth in revenues and expenditure savings were demonstrated. This report provides a basis for year end projections and budget preparations for FY2023-24 which will be presented at the March Regular Meeting.

Following the presentation, the item was discussed by the Advisory Board. After discussion, questions, and comments the presentation was received and filed.

**UPCOMING PROGRAM AND EVENTS:**

*For more information about these and other program and events, please visit the District Website: [www.carmichaelpark.com](http://www.carmichaelpark.com).*

**1. Regular Meeting –**

Proposed: The next regular meeting of the Advisory Board of Directors is scheduled for Thursday, March 16, 2023, at 6:00 pm, in Community Clubhouse #2 at Carmichael Park and Via Zoom.

**ADJOURNMENT** – The meeting was adjourned at 7:48 PM.

Respectfully submitted,

Ingrid S. Penney, Administrative Services Manager  
For Clerk of the Advisory Board of Directors

APPROVED BY:

ATTESTED BY:

---

JOYCE CARROLL  
CHAIR OF THE BOARD

---

Ingrid Penney, Administrative Services Manager  
for Clerk of the Advisory Board of Directors