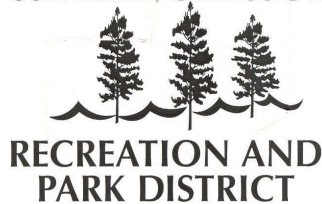


Carmichael



AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING
Thursday, September 20, 2018, 6:00 p.m.
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA

Directors: Carroll, Dax-Conroy, Judd and Rockenstein

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics for items not listed on this Agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT ITEMS:

- 1. MINUTES**
July 19, 2018 – Regular Meeting
August 2, 2018 – Special Meeting
- 2. FINANCIAL STATEMENT**
June 2018 – Fiscal year end
July 2018
- 3. ACCOUNTS PAYABLE**
July 2018
August 2018
- 4. ACCOUNTS RECEIVABLE**
August 2018
September 2018
- 5. RELIEF OF ACCOUNTABILITY FOR FIXED ASSETS**
Request for approval to surplus/trade-in equipment.

NEWSPAPER ARTICLES:

***Carmichael Times* –**

July 20, 2018: *Dinner in the Park Planning Return; Concerts in the Park; 2nd Annual Dinner in the Park*

July 27, 2018: *Peaches on Parade for Annual Festival; Concerts in the Park*

August 3, 2018: *Concerts in the Park*

August 10, 2018: *Concerts in the Park*

August 17, 2018: *Final Carmichael Summer Concert on August 26; Concerts in the Park*

August 24, 2018: *Concerts in the Park*

August 31, 2018: *Montessori Murals Capture California in Art; Park, Rec & Eat It*

September 7, 2018: *Park, Rec & Eat It; Carmichael Community Update (Founders Day)*

September 14, 2018: *Founders Day*

REPORTS:

- 1.* ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District
Proposed: Receive Presentation
- 2.* STAFF REPORT (Smith, Lofthus, Maddison, Penney and Young)**
Report on current District operations, projects, and events
Proposed: Receive Presentation

ACTION ITEM:

- 1. CAPRA LEASE (Smith/Young)**
Recommendation to approve a three (3) year lease with two three-year options to renew between the Carmichael RPD and Jessie Crowell for undeveloped park known as Capra Park, located at 6000 Kenneth Avenue, Carmichael; to authorize the District Administrator to execute the Lease Agreement.
Proposed: Approve Staff recommendation

2. CALIFORNIA MONTESSORI PROJECT, INC. (Smith/Young)

Recommendation to approve a Letter of Intent between the Carmichael RPD and the California Montessori Project, Inc. for a joint project to improve the playground asphalt surface at the La Sierra Community Center; authorize the District Administrator to sign and direct Staff to work with County Counsel to draft a Memorandum of Understanding.

Proposed: Approve Staff recommendation

3. PATRIOTS PARK – WALL OF HONOR (Smith/Lofthus)

Recommendation to approve an application received for Sacramento County Deputy Sheriff Robert “Bob” French for induction to the Wall of Honor at the November 3, 2018 Ceremony for service to the Community and final courageous act of service.

Proposed: Approve Staff recommendation

4. DISTRICT ADMINISTRATOR RECRUITMENT (Smith)

Recommendation to approve a proposal from CPS HR Consulting for recruitment services; enter into contract in an amount not to exceed \$23,500; to authorize the Chairman or designee to sign all documents.

Proposed: Approve Staff recommendation

PRESENTATION ITEM:

1. FY2017-18 FINANCIAL REPORT (Penney)

Presentation of FY2017-18 year-end financial report with CIP update.

Proposed: Receive and file.

UPCOMING PROGRAM AND EVENTS:

Events:

- 1. Weekly Farmers Market**—Sundays 9AM–2PM at Carmichael Park; Upcoming special market event: 10/14 Falling Leaf Autumn Festival
- 2. Park Rec & Eat It Monthly Food Truck Event** – Thursday, 10/4, 5 –8PM, at Carmichael Park
- 3. Founders Day**– Saturday, September 22; 10AM-3PM, which includes Car Show, Live Music, Vendors, Food Trucks and Kids Zone, at Carmichael Park.

Youth Programs

- 4. Kids Hang Out Afterschool Program** – Weekly sessions have started, Ages 5-12, full/part time, at the La Sierra Community Center
- 5. Kids Night Out** – (All ages) 9/21 and 10/26; 6-9PM at La Sierra Community Center, Kid’s Corner
- 6. Mad Science, Sensational Science** – Ages 6-12, Fridays, 9/28 -10/26, 4-5PM, at La Sierra Community Center, Room 800
- 7. Free Youth Mobile Recreation Program resumes** – Ages 5-14, Tuesdays, 9/11-10/23, 3:30-4:30 PM at Patriots Park

Youth and Adult Programs & Sports:

- 8. Various Special Interest Classes and Sports** – Fall Season, for more information refer to the District’s website and/or the Fall/Winter Activity Guide

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: Thursday, October 18, 2018 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

ADJOURNMENT

Posted on September 14, 2018 by:

Ingrid S. Penney, Administrative Services Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.