

DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/distmap.html>

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE \$	

1. ORGANIZATION'S NAME		CONDITIONS REQUIRED ☐ Yes ☐ No		DIAGRAM REQUIRED ☐ Yes ☐ No	
2. LICENSE TYPE (Check appropriate license type AND organization type)					
a. ☐ Daily General (\$25.00) (Includes beer, wine and distilled spirits)					
☐ Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure		☐ Fraternal Organization in Existence Over Five Years with Regular Membership			
☐ Organization Formed for Specific Charitable or Civic Purpose		☐ Religious Organization			
☐ Other: _____		☐ Vessel per Section 24045.10 B&P (\$50.00)			
		NUMBER OF DISPENSING POINTS			
b. ☐ Special Daily Beer (\$25.00) ☐ Special Daily Beer & Wine (\$50.00) ☐ Special Daily Wine (\$25.00)					
☐ Charitable ☐ Fraternal ☐ Social ☐ Political ☐ Other: _____					
☐ Civic ☐ Religious ☐ Cultural ☐ Amateur Sports Organization		NUMBER OF DISPENSING POINTS			
c. ☐ Special Temporary License (\$100.00) (Different privileges depending on statute)					
☐ Television Station per Section 24045.2 or 24045.9 B&P		☐ Person conducting Estate Wine Sale per Section 24045.8 B&P			
☐ Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P		☐ Women's Educational and Charitable Organization per Section 24045.3 B&P			
☐ Other Special Temporary Licenses, per Section _____					
License number _____		Amount \$ _____			
3. EVENT TYPE					
☐ Dinner ☐ Dance ☐ Wedding ☐ Lunch ☐ Picnic ☐ Barbeque ☐ Social Gathering ☐ Festival					
☐ Sports Event ☐ Concert ☐ Birthday ☐ Mixer ☐ Carnival ☐ Dinner Dance ☐ Other: _____					
4. TOTAL # OF DAYS	5. ESTIMATED ATTENDANCE	6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION From _____ To _____			
7. EVENT DATE(S)		8. EVENT IS OPEN TO THE PUBLIC ☐ Yes ☐ No			
9. EVENT LOCATION (Give facility name, if any, street number and name, and city)					
10. LOCATION IS WITHIN THE CITY LIMITS ☐ Yes ☐ No		11. TYPE OF ENTERTAINMENT		12. SECURITY GUARDS ☐ Yes ☐ No If yes, how many? _____	
13. AUTHORIZED REPRESENTATIVE'S NAME				14. REPRESENTATIVE'S TELEPHONE NUMBER	
15. REPRESENTATIVE'S ADDRESS					
16. ORGANIZATION'S MAILING ADDRESS (If different from #15 above)					
17. AUTHORIZED REPRESENTATIVE'S SIGNATURE				18. DATE SIGNED	
PROPERTY OWNER APPROVAL BY (Name), REQUIRED		PHONE NUMBER		PROPERTY OWNER SIGNATURE	
				DATE SIGNED	
LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE		PHONE NUMBER		LAW ENFORCEMENT SIGNATURE	
				DATE SIGNED	
DISTRICT OFFICE APPROVAL BY (Name)				ABC EMPLOYEE SIGNATURE	
				ISSUANCE DATE	

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above. This license does not include off-sale ("to-go") privileges.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

INSTRUCTIONS FOR OBTAINING A DAILY LICENSE

FEES:	Beer	\$25.00 a day	per dispensing point
	Wine	\$25.00 a day	per dispensing point
	Beer & Wine	\$50.00 a day	per dispensing point
	General (includes beer, wine & distilled spirits)	\$25.00 a day	per dispensing point
	Special Temporary License	\$100.00	

NOTE: More than one permit may be needed based on the information provided for the event

METHOD OF PAYMENT: Cashier's check or money order made payable to the Department of Alcoholic Beverage Control.

APPLICATION REQUIREMENTS:

- Complete *Daily License Authorization* (Form ABC-221)
- Authorization from property owner is required (property owner may sign Form ABC-221 or a signed letter showing the date, time, place and type of alcoholic beverages to be served may be submitted)
- A detailed diagram of the event location may be required on outdoor events (Form ABC-253)
- Form ABC-221 must be submitted to the local ABC District Office which has jurisdiction over the event location. For a listing of ABC District Offices, please visit <http://www.abc.ca.gov/distmap.html>
- Form ABC-221 may be submitted either in person or by mail. If by mail, please include a self-addressed, postage paid, envelope.
- Form ABC-221 must be received within ten (10) days of the event, but should not be submitted more than thirty (30) days in advance

If your organization intends to make a "Casino Night" or use controlled games as part of your fundraising event, you must comply with Business and Professions Code Section 19985, which includes pre-approval from the Bureau of Gambling Control of the Department of Justice. Please visit <http://www.ag.ca.gov/gambling> for more information.

QUALIFIED ORGANIZATIONS:

- To qualify for a GENERAL license, you must be:
An organization formed for a specific charitable or civic purpose, a fraternal organization in existence for over five years, a religious organization, or a political organization
- To qualify for a BEER AND/OR WINE license, you must be:
An existing non-profit organization, including a charitable, civic, cultural, fraternal, patriotic, political, religious, social or amateur sports organization
- If this is the **first time** your organization is having an event, the organization must first be qualified by the Department. As proof, you should bring in IRS and/or Franchise Tax Board documents showing your tax exempt status with your tax I.D. number

POLICE DEPARTMENT APPROVAL:

- Police department approval may be required when any of the following apply:
 - A large number of people are attending
 - The event is being held on a public street or in a public area (i.e. - parking lot)
 - This is the first time an event is being held at the location
 - The event is a "casino night"
 - In certain other circumstances at the Department's discretion.

It is the applicant's responsibility to obtain local law enforcement's approval. This may be done via a letter from the local agency, or the official may sign directly on Form ABC-221.

"BEER GARDENS"

Beer Garden restrictions may be placed on a daily license when the District Administrator determines there is a potential problem with the issuance of a license without such restrictions or at the request of a local law enforcement agency.

CONDITIONS:

Issuance of the license may be subject to conditions relating to the sales, service, and consumption of alcoholic beverages. If conditions are imposed, a representative of the organization may be required to come into the ABC office to sign them.

If above requirements are not met, the one day license may not be approved.