

# Carmichael



RECREATION AND  
PARK DISTRICT

**AGENDA**  
**ADVISORY BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**Thursday, December 15, 2016, 6:00 p.m.**  
**Cypress Room, Suite 810**  
**La Sierra Community Center**  
**5325 Engle Road**  
**Carmichael, CA**

Directors: Carroll, Borman, Dax-Conroy, Rockenstein, and Younger

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

**JURISDICTION NOT ON THE AGENDA** - *Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

## CONSENT ITEMS:

- 1. MINUTES**  
November 17, 2016– Regular Meeting
- 2. FINANCIAL STATEMENT**  
October 2016
- 3. ACCOUNTS PAYABLE**  
November 2016
- 4. ACCOUNTS RECEIVABLE**  
December 2016

## NEWSPAPER ARTICLES:

**Carmichael Times –**

- November 11, 2016:** *Community Uniting for Heroes; Honor and Remember, Vietnam Veterans Memorial, Earl J. Koobs Nature Area LSCC; Annual Tree Lighting*
- November 18, 2016:** *A Plaque Remembered, November 11<sup>th</sup> Ceremony Honors Heroes; Annual Tree Lighting*
- November 25, 2016:** *Cathy Snow Remembered, Community Advocate to be Honored; Annual Tree Lighting; Rotary Turns the Tables for Park*
- December 2, 2016:** *Elementary Basketball Leagues, Register Today!*

**CORRESPONDENCE:** None

## REPORTS

- 1.\* ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**  
Report on activities of interest to the District  
**Proposed: Receive Presentation**
- 2.\* STAFF REPORT (Smith, Lofthus, and Penney)**  
Report on current District operations, projects, and events  
**Proposed: Receive Presentation**

## PUBLIC HEARING – TIMED MATTER - 6:15 PM

- 1. ADA TRANSITION PLAN (Smith)**  
Recommendation to conduct a public hearing, opening the public comment period for ADA Transition Plan to review the plan, receive questions and comments orally and/or in writing; to continue the public hearing to January 12, 2017, a Special Meeting.  
**Proposed: Approve Staff recommendation.**

**ACTION ITEM:**

1. **CARMICHAEL GIRLS SOFTBALL – FACILITY USE AGREEMENT (FUA) (Lofthus)**  
Recommendation for the Advisory Board to approve the terms and conditions of the FUA for the Carmichael Park fields and snack bar, effective January 1, 2017 to December 31, 2019; rental fee based on player fee per season and utility costs.  
**Proposed: Approve Staff recommendation; authorize the District Administrator to sign the FUA.**
2. **PROPOSED AUTOMATED EXTERNAL DEFIBRILLATOR (AED) POLICY (Lofthus)**  
Recommendation to approve and adopt a policy regarding use of AED units, as presented.  
**Proposed: Approve Staff recommendation.**

**NEW BUSINESS**

**UPCOMING EVENTS:**

1. **Weekly Farmers Market** – Sundays from 9 AM-2PM at Carmichael Park. **CLOSED:** *December 25 & January 1*
2. **Winter Break Kid’s Hangout Camps** – December 26 – 30; January 3 – 6, La Sierra Community Center
3. **Park Rec & Eat It Monthly Food Truck Event** – Thursday, January 5, 5-8PM, Carmichael Park
4. **The 35<sup>th</sup> Annual Wayne Reimers Jazz Festival** – Thursday, January 26, 5:30-8:30 PM, Rio Americano High School

**TIME AND PLACE OF NEXT MEETING:**

1. **Special Meeting**  
Proposed: Thursday, January 12, 2017 at 6:00 pm, Community Clubhouse #2 at Carmichael Park
2. **Regular Meeting – CANCELLED**

**ADJOURNMENT**

Posted on December 9, 2016 by:

Ingrid S. Penney, Administrative Services Manager for:  
Clerk of the Advisory Board of Directors

\*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.