

Carmichael



RECREATION AND
PARK DISTRICT

AGENDA
ADVISORY BOARD OF DIRECTORS
REGULAR MEETING
Thursday, November 17, 2016, 6:00 p.m.
Carmichael Park Clubhouse #2
Carmichael Park
5750 Grant Avenue
Carmichael, CA

Directors: Carroll, Borman, Dax-Conroy, Rockenstein, and Younger

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT

JURISDICTION NOT ON THE AGENDA - *Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.*

CONSENT ITEMS:

1. **MINUTES**
September 15, 2016– Regular Meeting
2. **FINANCIAL STATEMENT**
August 2016
September 2016
3. **ACCOUNTS PAYABLE**
September 2016
October 2016
4. **ACCOUNTS RECEIVABLE**
October 2016
November 2016

NEWSPAPER ARTICLES:

Carmichael Times –

- September 16, 2016:** *Towering Move Funds La Sierra Gym Re-vamp; Mountain Man Climbs Final Peak (re: former District Administrator Ron Cuppy); Founders Day*
- September 23, 2016:** *Founders Day*
- September 30, 2016:** *Neighbors Throw Party for Treasured Park (re: Jan Park – 5 Yr Anniversary); Park, Rec & Eat It; Carmichael Seniors Club Crafting for Cradles*
- October 7, 2016:** *Falling Leaf Craft Festival (at Farmers Market); Pickleball*
- October 14, 2016:** *Pickleball; Falling Leaf Craft Festival*
- October 21, 2016:** *Cradle Creators Rock; Thank A Veteran Today (Vietnam Veteran’s Memorial – Earl J. Koobs Nature Area – LSCC; Howloween 2016*
- October 28, 2016:** *Thank A Veteran Today (Vietnam Veteran’s Memorial – Earl J. Koobs Nature Area – LSCC; Pickleball; Wall of Honor Event Planned for November 5th, Carmichael Recreation and Park District Honors Local Fallen Heroes*
- November 4, 2016:** *Thank A Veteran Today (Vietnam Veteran’s Memorial – Earl J. Koobs Nature Area – LSCC; Farmers Market Puts on the Dog; Elementary Basketball Leagues, Register Today!*

CORRESPONDENCE: None

REPORTS

- 1.* **ADVISORY BOARD MEMBER REPORTS (Advisory Board Members)**
Report on activities of interest to the District
Proposed: Receive Presentation
- 2.* **STAFF REPORT (Smith, Lofthus, and Penney)**
Report on current District operations, projects, and events
Proposed: Receive Presentation

ACTION ITEM:

1. CARMICHAEL LITTLE LEAGUE – FACILITY USE AGREEMENT (FUA) (Lofthus)

Recommendation for the Advisory Board to approve the terms and conditions of the FUA for the La Sierra fields and snack bar, effective January 1, 2017 to December 31, 2019; rental fee based on player fee per season and utility costs.

Proposed: Approve Staff recommendation; authorize the District Administrator to sign the FUA.

2. MEMORIAL PLAQUE FOR THE COMMUNITY DIRECTORY SIGN (Smith)

Recommendation for approval of a memorial plaque for the Community Directory Sign located in Carmichael Park to honor Cathryn Snow for her service to the Community; funded by Carmichael Chamber and Kiwanis Club and installed by District.

Proposed: Approve Staff recommendation.

3. REQUEST FOR RELIEF OF ACCOUNTABILITY (Penney)

Recommendation to approve a relief of accountability request to the County for the costs of assets identified which have no service value to the District and authorization to dispose of non-inventoried equipment identified which have no service value to the District.

Proposed: Approve Staff recommendation.

4. PROPOSED PERSONNEL POLICY UPDATES (Smith/Penney)

Recommendation to approve updates to the District Personnel Policy, as presented.

Proposed: Approve Staff recommendation.

5. PROPOSED POWERS AND DUTIES RESOLUTION (Smith)

Recommendation to forward approval to the Sacramento County Board of Supervisors of the updated Powers and Duties Resolution for the governance and operation of Sacramento County dependent recreation and park districts, as presented.

Proposed: Approve Staff recommendation.

6. LSCC JOHN SMITH COMMUNITY HALL DESIGN SERVICES (Smith)

Recommendation to authorize District Administrator Smith to negotiate with Designs by Misha and other design firms as needed to obtain rendering and bids for improvements of the John Smith Community Hall; to report back at the next meeting.

Proposed: Approve Staff recommendation.

7. LSCC ENERGY EFFICIENCY - SMUD PROPOSAL (Smith)

Recommendation to approve the proposal to retrofit existing lighting with LED bulbs; to identify the funding for the cost of project, \$74,778 after grants and rebates.

Proposed: Approve Staff recommendation.

NEW BUSINESS

UPCOMING EVENTS:

- 1. Annual Tree Lighting** – Thursday, December 1, 5-8 PM, Carmichael Park
- 2. Park Rec & Eat It Monthly Food Truck Event** – Thursday, December 1, 5-8PM, Carmichael Park
- 3. Silent Sleigh** – Tuesday, December 13, 10 AM-1PM, La Sierra Community Center – Smith Hall
- 4. Winter Break Kid's Hangout Camps** – December 26 – 30; January 3 -6, La Sierra Community Center

TIME AND PLACE OF NEXT MEETING:

1. Regular Meeting

Proposed: Thursday, December 15, 2016 at 6:00 pm, Community Clubhouse #2 at Carmichael Park

ADJOURNMENT

Posted on November 10, 2016 by:

Ingrid S. Penney, Administrative Services Manager for:
Clerk of the Advisory Board of Directors

*Denotes that there is no written report (applies to Reports, Action, and Presentation Items)

The Carmichael Recreation & Park District will provide reasonable disability-related modification or accommodation to a person with a disability who requires a modification or accommodation in order to participate in the meeting of the Advisory Board of Directors. Please contact our District Office (916) 485-5322 at least 72 hours before the meeting if you require such modification or accommodation.